

**POQUOSON CITY SCHOOL BOARD MEETING**  
**May 15, 2018 – 6:00 P.M.**  
**CITY OF POQUOSON COUNCIL CHAMBERS**

Present: Garry Carter, Chairman  
Gail Whittaker, Vice Chair  
Jennifer Mosteller  
Wayne Holcomb  
Michelle Sheeler  
Jeremy Jordan  
Curtis Brown, Jr., Student Representative  
Jennifer Parish, Ed.D., Superintendent  
Antonia Fox, Ed.D., Assistant Superintendent for Instruction and Support Services  
Lenna Reimers, Clerk of the Board

I. CALL TO ORDER, PLEDGE TO THE FLAG. Chairman Carter called the meeting to order at 6:00 p.m. Logan Landers, 5<sup>th</sup> grader at Poquoson Elementary School, led in the Pledge of Allegiance to the flag; and Sydney Durni, a 4<sup>th</sup> grader at PES, shared an inspirational reading.

II. STUDENT PRESENTATION. Students from Poquoson Elementary School shared a presentation on their school-wide project reading “The Lemonade War.”

III. ADDITIONS AND/OR MODIFICATIONS TO THE AGENDA. There was none.

IV. RECOGNITIONS.

A. Chairman Carter recognized Kerry Chou and Christiane Turlington as the Poquoson Elementary Volunteers of the month.

B. Chairman Carter recognized Emma Cannella as the Senior of the Month.

C. Chairman Carter recognized Ellen Fiscella as the Air Force Associations STEM Teacher of the Year.

D. Chairman Carter recognized Morgan Miller for her first place finishes at the 2A State Swimming Meet.

E. Chairman Carter recognized the State Odyssey of the Mind State Winners; PHS team for 1<sup>st</sup> place and the PMS team for 3<sup>rd</sup> place.

F. Chairman Carter recognized Curtis Brown, Jr., Student Representative to the Board for School Year 2017-2018, for the excellent job he had done. Chairman Carter presented him with a small token of appreciation for his hard work.

G. Chairman Carter recognized Dr. Parish for being selected as the Superintendent of the Year for Region II.

V. PRESENTATIONS.

A. Financial Update. Mrs. Tara Woodruff, Executive Director of Finance, gave a report on the budget; she informed them that City Council approved the funding request for fiscal year 2018 without any changes. She did state that she is still waiting for the outcome of the State’s budget. She gave an update on the 2018 audit which will commence the end of June and will continue on and off throughout the summer. She also informed everyone that open enrollment period will be from May 29 through June 22 for employees to complete their benefit selections.

She stated that representatives from providers will be on site the first week of June to meet with employees and answer their questions.

B. Operations Update. Mr. Steve Pappas, Executive Director of Operations, presented an update on transportation, including PCPS' participation in the local "Road-E-O" exam and obstacle course scheduled for this Saturday, May 19th. He stated to the Board that there will not be a request to increase the cost of meals in our schools for the next school year. In the area of security, he stated that PCPS completed all of the enhancements, as well as all of the filing requirements associated with the 2017-18 security grant, and has received all of the funds that were granted. He shared that he is still waiting to see if the FY19 state budget will include funding for additional security grants.

C. Instructional Update. Dr. Antonia Fox, Assistant Superintendent for Instruction and Support Services, presented the School Board with an update on spring standardized testing and summer school opportunities.

VI. PUBLIC COMMENT. None.

VII. CONSENT AGENDA.

- A. Approval of Financial Reports *(Enclosed)*
- B. Approval of Personnel Action *(Enclosed)*
- C. Authorization to Change Appropriation and to Accept and Expend Funds in Accordance with Attached Request *(Enclosed)*
- D. Approval of Minutes of the April Regular Meeting and Work Session *(Enclosed)*
- E. Approval of Minutes of Closed Session of April 10, 2018 *(Enclosed)*
- F. Authorization for Superintendent to Execute a Contract with Service Solutions Corporation to provide Custodial/Janitorial Services to Poquoson City Public Schools *(Reading File Enclosed)*

Ms. Whittaker read the Consent Agenda above. Mr. Holcomb made a motion to approve the Consent Agenda; Ms. Sheeler seconded and a vote was taken.

VOTE: 6:0

Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Sheeler, Aye; Mr. Jordan, Aye; Vice Chair Whittaker, Aye; Chairman Carter, Aye

VIII. OTHER MATTERS FOR CONSIDERATION.

A. Consideration of Approval of Moving First Reading of Changes to Policy 5-7.6, Employee Absence/Unified Leave, to Second Reading *(Reading File Enclosed)*

Ms. Mosteller made a motion to approve moving the First Reading of Policy 5-7.6 to the Second Reading; Mr. Holcomb seconded, and a vote was taken.

VOTE: 6:0

Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Sheeler, Aye; Mr. Jordan, Aye; Vice Chair Whittaker, Aye; Chairman Carter, Aye

IX. COMMUNICATIONS AND/OR OTHER MATTERS BY SCHOOL BOARD AND/OR SUPERINTENDENT.


- Dr. Parish: She informed the Board and community that City Council approved the budget as well as the Capital Improvement Plan (CIP). She stated that by approving the CIP, they are approving the renovations to the middle school, roof projects for the primary and high schools, and the purchase of new buses. Also, as part of the budget approval, Council did approve the tax increase that will provide the funding for that work, so as a result, PCPS will receive twenty million dollars for those projects. She stated that the middle school renovations will be done first per the prioritization list that was approved by the Board. She shared that City Council also approved a one cent tax increase that will support an SRO at the high school for next school year, as well as some of the other safety recommendations from the ADHOC Safety Committee, which was represented by Mrs. Sheeler, Dr. Fox and Mr. Yeager. She shared that the City has also applied for two grants, one for a middle school SRO and one for a high school SRO. She thanked City Council members for their support they continue to provide us. She announced to the community that Mrs. Kim Gryszko has been approved as the new primary school Principal, as Mrs. Harper is retiring. She announced that Mr. Andrew Roberts will be the new Assistant Principal at the high school. She recognized Ms. Gwynn Lee, Langley-Eustis Liaison, in the audience. She encouraged the community to attend some of the many end of the year events that the schools will be hosting. She encouraged the students to stay focused for the remaining weeks of school. She thanked the Board for her recognition this evening.
- Mr. Brown: He presented an update on past and upcoming activities at each of the individual schools.
- Mr. Holcomb: He thanked Curtis for his service to the Board this year. He congratulated Dr. Parish on her Region II Superintendent of the Year award. He thanked City Council for their support.
- Ms. Mosteller: She thanked City Council for their continued support. She wished the bus drivers best of luck at their "Road-E-O." She also wished Curtis best of luck in his future endeavors.
- Ms. Sheeler: She announced that she was excited to be able to attend the New Horizon signing day on May 1<sup>st</sup> for the advanced career technical graduating students. She stated that three Poquoson students participated in signing; Sam Snow, Jeffery Shumate and Chad Jinks.
- Mr. Jordan: He wished Curtis best of luck. He congratulated Mr. Yeager and Mrs. Harper on their retirement.
- Ms. Whitaker: She stated that this is her second to last meeting, as her term is expiring. She stated that it has been six, sometimes challenging years, but also six rewarding years serving on the Board. She stated that our principals and assistant principals are amazing and she thanked them for everything they have done. She thanked the ladies in position of authority; Dr. Fox, Mrs. Woodruff and Principals, for being such wonderful role models. She thanked Mr. Pappas for all that he does as the Operations Director. She also thanked all support staff for all that they do. She shared with Curtis that he has been fantastic and

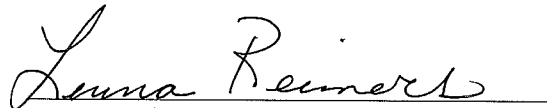
thanked him. She feels privileged to have finished out her Board term with Curtis as our student representative.

- Chairman Carter: He thanked Mrs. Sheeler, Dr. Fox and Mr. Yeager for serving on the safety committee. He recognized the SNAME boat design students who were awarded the best math calculations for two years in a row. He thanked City Council for approving the budget and CIP and the opportunity to improve our schools. He stated that he and Board members promise to be good stewards with the money that the City has entrusted them with. He encouraged everyone to see the New Horizons signing day video online.

IX. MATERIAL FOR BOARD REVIEW

X. ADJOURNMENT. Chairman Carter announced that a Closed session would follow the Board Meeting to discuss personnel matters. Meeting adjourned at 6:58 pm.

  
Garry Carter, Ed.D., Chairman

  
Lenna Reimers, Clerk of the Board

6/19/2018  
Date