

POQUOSON CITY SCHOOL BOARD MEETING
May 16, 2017 – 6:00 P.M.
CITY OF POQUOSON COUNCIL CHAMBERS

Present: Steven Kast, Chairman
Gail Whittaker
Jennifer Mosteller
Wayne Holcomb
Christy Helsel
Michelle Sheeler
Brody McDevitt, Student Representative
Jennifer Parish, Ed.D., Superintendent
Antonia Fox, Ed.D., Assistant Superintendent for Instruction and Support Services
Lenna Reimers, Clerk of the Board

I. CALL TO ORDER, PLEDGE TO THE FLAG. Chairman Kast called the meeting to order at 6:00 p.m. Curtis Brown, Jr., a Sophomore at Poquoson High School, led in the Pledge of Allegiance to the flag; and Kayla Muza, a Junior at PHS, shared a poem.

II. STUDENT PRESENTATION. Students from Poquoson High School, Hannah Yi, Brody McDevitt and Julie Ellis presented on the SCA's Spring Fest.

III. ADDITIONS AND/OR MODIFICATIONS TO THE AGENDA. There was none.

IV. RECOGNITIONS.

A. Chairman Kast recognized the Poquoson Education Foundation for their support of PCPS.

B. Chairman Kast recognized Toni Bradshaw as the PPS April Volunteer of the Month.

C. Chairman Kast recognized Dot Flanagan and Astro as the PHS May Volunteer of the Month.

D. Chairman Kast recognized Hannah Yi as the Senior of the Month.

E. Chairman Kast recognized the PHS Yearbook Staff for placing First in the Regional Yearbook Cover Contest, and Second in the National Yearbook Cover Contest.

F. Chair Kast recognized Brody McDevitt, Student Representative to the Board for School Year 2016-2017, for the excellent job he had done. Chairman Kast presented him with a small token of appreciation for his hard work.

V. PRESENTATIONS.

A. Financial Update. Mrs. Tara Woodruff, Executive Director of Finance, gave a report on the budget; she informed them that City Council approved the 2017-2018 School Board budget request without changes. She gave an update on the 2017 audit which will commence the end of June and will continue on and off throughout the summer. She also informed everyone that PCPS had a successful kickoff on the PCPS benefit enrollment with the launch of an informational video on May 1. She stated that staff will be leading group meetings at each school, which started on May 15 and will continue through the following week. She informed the Board that the open enrollment period will be from May 30 through June 23 for employees to complete their benefit selections.

B. Operations Update. Mr. Steve Pappas, Executive Director of Operations,

presented an update on transportation, including PCPS' participation in the local "Road-E-O" exam and obstacle course scheduled for this Saturday, May 20th. Concerning maintenance, he reported that the new track surface, a project from the CIP that was funded by City Council, is in the process of being installed over the next week. He stated that once installed the surface should not be used for 48 hours. He communicated that the next step will be painting the lines and markings; this process will take place approximately 14 days after the surface has fully cured. He also gave an update on the custodial contract, which is included in the consent agenda, which is a continuation of the existing contract.

C. Instructional Update. Dr. Antonia Fox, Assistant Superintendent for Instruction and Support Services, presented the School Board with an update on spring standardized testing and summer school opportunities.

VI. PUBLIC COMMENT. None

VII. CONSENT AGENDA.

- A. Approval of Financial Reports (*Enclosed*)
- B. Approval of Personnel Action (*Enclosed*)
- C. Authorization to Change Appropriation and to Accept and Expend Funds in Accordance with Attached Request (*Enclosed*)
- D. Approval of Minutes of the April Regular Meeting (*Enclosed*)
- E. Authorization for Superintendent to Execute a Contract with Service Solutions Corporation to provide Custodial/Janitorial Services to Poquoson City Public Schools (*Reading File Enclosed*)

Ms. Mosteller read the Consent Agenda above. Ms. Whittaker made a motion to approve the Consent Agenda; Mr. Holcomb seconded and a vote was taken.

VOTE: 6:0

Ms. Whittaker, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Helsel, Aye; Ms. Sheeler, Aye; Chairman Kast, Aye

VIII. OTHER MATTERS FOR CONSIDERATION.

A. Consideration of Approval of two \$500 Honorariums to be Provided Annually for Poquoson City Public Schools Students attending Career or Technical Education Courses at New Horizons Regional Education Center (*Reading File Enclosed*)

Ms. Helsel made a motion to approve two \$500 Honorariums to be provided annually for students attending Career or Technical Education Courses at New Horizons Regional Education Center; Ms. Whittaker seconded, and a vote was taken.

VOTE: 6:0

Ms. Whittaker, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Helsel, Aye; Ms. Sheeler, Aye; Chairman Kast, Aye

IX. COMMUNICATIONS AND/OR OTHER MATTERS BY SCHOOL BOARD AND/OR SUPERINTENDENT.

- Dr. Parish: She informed everyone that Anne Rollins did resign from the Board, serving almost 5 years. She thanked Ms. Rollins for her service and for taking the time to serve on the Board. She reminded everyone that the next Board meeting will be after graduation. She encouraged students to stay focused and parents to stay involved. She stated that she looks forward to seeing parents and students at graduation and at end of the year events.
- Mr. McDevitt: He presented an update on past and upcoming activities at each of the individual schools.
- Ms. Whittaker: She thanked students, parents, teachers and office staff for another great school year. She enjoyed attending the honor roll assemblies at PES. She thanked Anne Rollins for her support and service to the Board. She thanked Brody McDevitt for his service as student representative.
- Mr. Holcomb: He echoed sentiments on Ms. Rollins and Mr. McDevitt. He thanked PEF for their tremendous effort on the monetary support.
- Ms. Mosteller: She thanked PEF and encouraged the community to support them as their funds do come back to our schools. She thanked students who presented this evening. She thanked Brody McDevitt for his service this past year. She thanked Anne Rollins for her mentorship and service to the Board. She congratulated the students who participated in the Great Computer Challenge this past weekend, and also thanked them for their hard work.
- Ms. Helsel: She thanked Brody McDevitt for his service to the Board. She thanked Anne Rollins for her mentorship and guidance.
- Ms. Sheeler: She thanked Brody McDevitt for his service. She thanked Anne Rollins for her mentorship.
- Chairman Kast: He echoed all the sentiments made in reference to Anne Rollins and Brody McDevitt and their service to the Board.

IX. MATERIAL FOR BOARD REVIEW

X. ADJOURNMENT. Chairman Kast announced that a work session would follow the Board Meeting for an overview of the Student Handbook & Code of Conduct for SY 17-18, Summer School Board Meeting Schedule and New Matters by the Board. There being no further business before the Board, Chairman Kast adjourned the meeting at 6:59 p.m.

Steven Kast, Chairman

Lenna Reimers, Clerk of the Board

Date