

POQUOSON CITY SCHOOL BOARD MEETING
April 18, 2017 – 6:00 P.M.
CITY OF POQUOSON COUNCIL CHAMBERS

Present: Steven Kast, Chairman
Gail Whittaker
Anne Rollins
Jennifer Mosteller
Wayne Holcomb
Christy Helsel
Michelle Sheeler
Brody McDevitt, Student Representative
Jennifer Parish, Ed.D., Superintendent
Antonia Fox, Ed.D., Assistant Superintendent for Instruction and Support Services
Lenna Reimers, Clerk of the Board

I. CALL TO ORDER, PLEDGE TO THE FLAG. Chairman Kast called the meeting to order at 6:00 p.m. Liam Adams and Lilly Miller, first graders at Poquoson Primary School, led in the Pledge of Allegiance to the flag; and Reagan Charles, a kindergarten student at PPS, read a poem titled “Kindness Counts.”

II. STUDENT PRESENTATION. Poquoson Primary School students shared a presentation on the Great Computer Challenge Teams.

III. ADDITIONS AND/OR MODIFICATIONS TO THE AGENDA. There were none.

IV. RECOGNITIONS.

A. Marie Trice, a representative of the Poquoson Art League presented checks to the four Poquoson Schools’ art departments. Representing their school was: Janet Harper, PPS; Marcel Fincher, PES; Melissa Bunting, PMS; Paula Bennett, PHS and Marie Whealton, PHS.

B. Chair Kast recognized the 2016-2017 Poquoson Teachers of the Year. Amanda Vollman, Poquoson Primary School; Jackie Sinclair, Poquoson Elementary School; Jennifer Bunting, Poquoson Middle School; Michael Smith, Poquoson High School.

C. Phil Tawney, Poquoson Kiwanis Club, recognized each of the Teachers of the Year, and presented them with a check for \$250.

D. Poquoson Primary School Volunteer of the Month was unable to attend and will be recognized at a later date.

E. PHS Senior of the Month was unable to attend and will be recognized at a later date.

F. Chairman Kast recognized Emily Edwards from Poquoson High School for being selected for the 2017 All Virginia Chorus.

G. Chairman Kast recognized four PCPS Odyssey of the Mind Teams for their success at the state competition. The Division I team from PES placed second; Division II teams from PMS placed third; and the Division III team from PHS placed second. PES and PMS teams will advance to the World Competition.

H. Chairman Kast recognized Mrs. Jennifer Bunting as the Division Teacher of the Year.

V. PRESENTATIONS.

A. Financial Update. Mrs. Tara Woodruff, Executive Director of Finance, updated the Board on the PCPS budget. She reminded the Board of the upcoming joint meeting with City Council. She noted that a copy of the City Manager's proposed financial plan has been provided to the Board. She informed the Board that there will be more education for PCPS employees related to the health insurance plans before making their benefit selections during the open enrollment period.

B. Operations Update. Mr. Steve Pappas, Executive Director of Operations, presented on spring break maintenance work. He reported that the CIP project at the Primary School was complete which will better control the heating and air-conditioning within the building. In the area of transportation he shared that PCPS will be training individuals to drive a bus. He also reported that all schools are now using an upgraded guest identification and badging system for visitors to the schools.

C. Instructional Update. Dr. Antonia Fox, Assistant Superintendent for Instruction and Support Services, presented to the School Board an update on the month of the military child and PCPS activities related to the support of the military connected students.

VI. PUBLIC COMMENT. None

VII. CONSENT AGENDA.

A. Approval of Financial Reports (*Enclosed*)

B. Approval of Personnel Action (*Enclosed*)

C. Authorization to Change Appropriation and to Accept and Expend Funds in Accordance with Attached Request (*Enclosed*)

D. Authorization to Dispose of Surplus Property (*Enclosed*)

E. Authorization to Approve Minutes of March Regular Meeting and Work Session (*Enclosed*)

F. Approval of Minutes of Budget Public Hearing and Special Meeting on March 28 (*Enclosed*)

Ms. Whittaker read the Consent Agenda above. Mr. Holcomb made a motion to approve the Consent Agenda, Ms. Mosteller seconded and a vote was taken.

VOTE: 7:0

Ms. Whittaker, Aye; Ms. Rollins, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Sheeler, Aye; Ms. Helsel, Aye; Chairman Kast, Aye

VIII. OTHER MATTERS FOR CONSIDERATION.

A. Consideration of Approval of Special Education Plan, School Year 2017-2018 (*Reading file Enclosed*)

Ms. Whittaker made a motion to approve the Special Education Plan for 2017-2018; Ms. Helsel seconded, and a vote was taken.

VOTE: 7:0

Ms. Whittaker, Aye; Ms. Rollins, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Sheeler, Aye; Ms. Helsel, Aye; Chairman Kast, Aye

B. Consideration of Approval of the Perkins Grant, School Year 2017-2018 (Reading File
Enclosed)

Ms. Sheeler made a motion to approve the 2017-2018 Perkins Grant; Ms. Whittaker seconded, and a vote was taken.

VOTE: 7:0

Ms. Whittaker, Aye; Ms. Rollins, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Sheeler, Aye; Ms. Helsel, Aye; Chairman Kast, Aye

C. Consideration of Approval of Proclamations: Military Child Month, Teacher Appreciation Week, School Nutrition Employee Appreciation Week, and National School Nurse Day
(Enclosed)

Mr. Holcomb made a motion to approve the Proclamation; Ms. Mosteller seconded, and a vote was taken. Jennifer

VOTE: 7:0

Ms. Whittaker, Aye; Ms. Rollins, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Sheeler, Aye; Ms. Helsel, Aye; Chairman Kast, Aye

IX. COMMUNICATIONS AND/OR OTHER MATTERS BY SCHOOL BOARD AND/OR SUPERINTENDENT.

- Dr. Parish: She said what a pleasure it was to have a full house and to have so many recognitions; along with community guests to come to support our teachers. She thanked the City Manager for supporting our request of \$195,000.00. She is looking forward to the joint meeting next week with Board members and City Council. She reminded the parents and community that there are a lot of spring events taking place through the rest of the school year.

- Brody McDevitt: He presented an update on past and upcoming activities at each of the individual schools.

- Ms. Whittaker: No comment.
- Ms. Rollins: No comment.
- Mr. Holcomb: No comment.
- Ms. Mosteller: No comment.
- Ms. Helsel: No comment.
- Ms. Sheeler: No Comment.

- Chairman Kast: He thanked City Council for their support through another budget that was not easy. He commented that he is thankful that the Board works so well together, and closely, with City Council. He thanked Dr. Parish and staff for all of their hard work.

X. MATERIAL FOR BOARD REVIEW. None

XI. ADJOURNMENT. There being no further business before the Board, Chairman Kast adjourned the meeting at 7:04 p.m.

Steven Kast, Chairman

Lenna Reimers, Clerk of the Board

Date