

POQUOSON CITY SCHOOL BOARD MEETING
June 20, 2017 – 6:00 P.M.
CITY OF POQUOSON COUNCIL CHAMBERS

Present: Steven Kast, Chairman
Gail Whittaker
Jennifer Mosteller
Wayne Holcomb
Christy Helsel
Michelle Sheeler
Jeremy Jordan
Jennifer Parish, Ed.D., Superintendent
Antonia Fox, Ed.D., Assistant Superintendent for Instruction and Support Services
Lenna Reimers, Clerk of the Board

I. CALL TO ORDER, PLEDGE TO THE FLAG. Chairman Kast called the meeting to order at 6:00 p.m.

II. ADDITIONS AND/OR MODIFICATIONS TO THE AGENDA. There was none.

III. RECOGNITIONS.

A. Chairman Kast recognized the Odyssey of the Mind World Team members from Poquoson High School and Poquoson Elementary School.

IV. PRESENTATIONS.

A. Financial Update. Mrs. Tara Woodruff, Executive Director of Finance, gave a report on donations received from July 2016 through June 2017. She reported that a total of donations to PCPS for the 2016-2017 school year was \$164,900.34.

B. Operations Update. Mr. Steve Pappas, Executive Director of Operations, presented on PCPS bus stop arm practices and other options that are available, such as stop arm cameras and extended stop arms. PCPS staff will make a decision as to what to do in the future after the newest option is vetted by VDOE and the State Police.

C. Instructional Update. Dr. Antonia Fox, Assistant Superintendent for Instruction and Support Services, presented the School Board an update on summer school programs at PCPS. She gave the Board information on the ESSA Act; textbook adoptions; teacher professional development. She thanked everyone for a great school year and wished them a good summer.

V. PUBLIC COMMENT. None

VI. CONSENT AGENDA.

- A. Approval of Financial Reports (*Enclosed*)
- B. Approval of Personnel Action (*Enclosed*)
- C. Authorization to Change Appropriation and to Accept and Expend Funds in Accordance with Attached Request (*Enclosed*)
- D. Approval of Minutes of the May Regular Meeting and Work Session(*Enclosed*)
- E. Approval of Minutes of Closed Session (*Enclosed*)
- F. Authorization for PHS to Apply for Membership with the Virginia High School League

- for School Year 2017-2018 (*Enclosed*)
- G. Authorization to Dispose of Surplus Property (*Enclosed*)
- H. Authorization for Superintendent to Sign a Renewal Contract with Aramark for Food Service Management (*Reading File Enclosed*)

Ms. Whittaker read the Consent Agenda above. Mr. Holcomb made a motion to approve the Consent Agenda; Ms. Helsel seconded and a vote was taken.

VOTE: 7:0

Ms. Whittaker, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Helsel, Aye; Ms. Sheeler, Aye; Mr. Jordan, Aye; Chairman Kast, Aye

VII. OTHER MATTERS FOR CONSIDERATION.

A. Consideration of Approval of the Appointment of Student Representative to the School Board for School Year 2017-2018 (*Reading File Enclosed*)

Ms. Whittaker made a motion to approve the Appointment of Curtis Brown, Jr., as the Student Representative to the School Board for School Year 2017-2018; Ms. Mosteller seconded, and a vote was taken.

VOTE: 7:0

Ms. Whittaker, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Helsel, Aye; Ms. Sheeler, Aye; Mr. Jordan, Aye; Chairman Kast, Aye

B. Consideration of Approval of the Student Handbook and Code of Student Conduct for the School Year 2017-2018 (*Reading File Enclosed*)

Ms. Helsel made a motion to approve the Student Handbook and Code of Student Conduct for School Year 2017-2018; Ms. Sheeler seconded, and a vote was taken.

VOTE: 7:0

Ms. Whittaker, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Helsel, Aye; Ms. Sheeler, Aye; Mr. Jordan, Aye; Chairman Kast, Aye

C. Consideration of Approval of the 2017-2018 ESSA Grant Application (*Reading File Enclosed*)

Ms. Mosteller made a motion to approve the ESSA Grant Application for School Year 2017-2018; Mr. Holcomb seconded, and a vote was taken.

VOTE: 7:0

Ms. Whittaker, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Helsel, Aye; Ms. Sheeler, Aye; Mr. Jordan, Aye; Chairman Kast, Aye

D. Consideration of Approval for Textbooks Adoption for:
Career and Technical Education Textbooks, Math Textbooks, and Science Textbooks (*Reading Files Enclosed*)

Mr. Holcomb made a motion to approve the Textbooks Adoption; Ms. Whittaker seconded, and a vote was taken.

VOTE: 7:0

Ms. Whittaker, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Helsel, Aye; Ms. Sheeler, Aye; Mr. Jordan, Aye; Chairman Kast, Aye

E. Consideration of Approval for the Superintendent to Execute a Lease Agreement for 2017-2018 with the Peninsula YMCA for Before and After School Care (*Reading File Enclosed*).

Ms. Whittaker made a motion to approve for the Superintendent to Execute a Lease Agreement for 2017-2018 with the Peninsula YMCA for Before and After School Care;
Mr. Jordan seconded and a vote was taken.

VOTE: 7:0

Ms. Whittaker, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Helsel, Aye; Ms. Sheeler, Aye; Mr. Jordan, Aye; Chairman Kast, Aye

F. Consideration of Approval of Moving First Reading of Changes to Policy Manual to Second Reading (*Reading File Enclosed*)

Ms. Sheeler made a motion to approve Moving the First Reading of Changes to Policy Manual to Second Reading; Ms. Helsel seconded and a vote was taken.

VOTE: 7:0

Ms. Whittaker, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Helsel, Aye; Ms. Sheeler, Aye; Mr. Jordan, Aye; Chairman Kast, Aye


IX. COMMUNICATIONS AND/OR OTHER MATTERS BY SCHOOL BOARD AND/OR SUPERINTENDENT.

- Dr. Parish: She welcomed Mr. Jeremy Jordan to the Board. She also welcomed our new Director of Student Services, Ashley Reyher. She thanked everyone for another successful graduation, and stressed that people at every level assist in getting students to graduation. She informed the Board and community that the State Board of Education will be meeting this week and looking at how they accredit schools and she anticipates some changes. She stated that public hearings will be taking place and she plans on attending one of them. She will be coming to the Board to inform them of the changes being made. She reminded everyone that there will be no regular meeting in July, just an organizational one, but will be meeting again in August.
- Ms. Whittaker: No comment.
- Mr. Holcomb: No comment.


- Ms. Mosteller: She welcomed Jeremy Jordan to the Board and Ms. Reyher to PCPS. She congratulated the Class of 2017. She hopes that all students and faculty will enjoy their summer break.
- Ms. Helsel: No comment.
- Ms. Sheeler: No comment.
- Mr. Jordan: He stated that he is excited to join the Board. He was happy to have attended Graduation; as the last time was 15 years ago as a student.
- Chairman Kast: He welcomed Mr. Jordan to the Board and all new PCPS staff. He thanked everyone for a great school year. He also commended the Board for their work to make this the best school division in the state.

VIII. MATERIAL FOR BOARD REVIEW

IX. ADJOURNMENT. Chairman Kast announced that a work session would follow the Board meeting to discuss School Board Organization for 2017-18, and New Matters by the Board. There being no further business before the Board, Chairman Kast adjourned the meeting at 6:31 p.m.



Steven Kast, Chairman



Lenna Reimers, Clerk of the Board

8-22-17

Date