

**POQUOSON CITY SCHOOL BOARD MEETING**  
**May 15, 2012 – 6:00 P.M.**  
**CITY OF POQUOSON COUNCIL CHAMBERS**

Present: Garry Carter, Chairman  
Robin Sydnor  
Steven Kast  
Allan Melton  
Scott Diggs  
David Hux  
Kellie Jasinski, Student Representative  
Dr. Jennifer Parish, Superintendent  
Patricia McDowell, Clerk of the Board

I. CALL TO ORDER, PLEDGE TO THE FLAG AND INSPIRATIONAL READING.

Chairman Carter called the meeting to order at 6:00 p.m. Sara Wagner, a senior at Poquoson High School led the pledge, and Rachel Stadler, also a senior at PHS gave the inspirational reading, "No One Remembers the Headliners of Tomorrow."

II. STUDENT PRESENTATION. Dr. Jennifer Parish, Superintendent, explained that instead of a presentation by students tonight, there would be a presentation concerning students. Doris Feltman, Director of Student Services at Poquoson City Public Schools, and Meghan Foley, PCPS' Speech-Language Pathologist, gave a presentation on "Using Assistive Technology as a part of PCPS Special Education Services."

III. ADDITIONS AND/OR MODIFICATIONS TO THE AGENDA. Item V-A, Financial Update, was eliminated and in its place, Dr. Jennifer Parish, Superintendent, gave a budget update.

IV. RECOGNITIONS.

A. Odyssey of the Mind State Winners. Chairman Carter presented students who comprised the Division I and II Odyssey of the Mind teams with certificates of recognition. The Division I team from Poquoson Elementary School won second place at the state level and will advance to the World Finals to be held at the University of Iowa, Ames, Iowa, May 23-26. The Division II team from Poquoson Middle School won third place at the state level.

B. SkillsUSA State Competition Winners. Chairman Carter presented a certificate to Casey Crowther for winning second place at the state level in Cosmetology. Her model, Morgan Dotson, also won second place.

C. French I Student Winners. Chairman Carter presented certificates of recognition to the four Poquoson Middle School French I students who won first place in a competition sponsored by the French Embassy. The students, Molly Arms, Kelsey Dunbar, Caitlyn Khamvongsa, and Rachel Morrison, each won first place for their illustrations of a single French word.

D. PCPS Teachers of the Year. Chairman Carter recognized the four Poquoson City Public Schools teachers of the Year, Wendy Green, Poquoson Primary School; Desiree Flynn, Poquoson Elementary School; Jennifer Cannella, Poquoson Middle School; and Patricia Boyle, Poquoson High School.

F. Teachers of the Year Recognition. Jim Christol, President of the Poquoson Kiwanis Club, recognized the four Teachers of the Year with monetary awards.

G. PCPS Division Teacher of the Year. Chairman Carter announced the Poquoson City Public Schools Division Teacher of the Year, Patricia Boyle.

V. PRESENTATIONS AND REPORTS

A. Financial Update. As announced at the beginning of the meeting, Dr. Jennifer Parish provided an update on the budget as it stands today. A copy of her presentation is attached to these minutes.

B. Operations Update. Steve Pappas, Executive Director of Operations, presented an update on maintenance, tennis court repair, security, transportation and custodial issues.

C. Instructional Update. Dr. Michael Cataldo, Supervisor of Curriculum, Assessments and Technology, presented information on the summer school program. A copy of his presentation is attached to these minutes.

VI. CONSENT AGENDA

- A. Approval of Minutes of April Regular Meeting, and Work Session (Enclosed)
- B. Approval of Certification of Special Closed Board Meeting on May 9 (Enclosed)
- C. Approval of Financial Reports (Enclosed)
- D. Approval of Personnel Action (Enclosed)
- E. Authorization to Dispose of Surplus Property (Enclosed)
- F. Approval of Employee Health and Dental Benefits for FY 2013 (Reading File Enclosed)
- G. Authorization to Accept and Expend Funds as Outlined in Attached Requests (2 Requests Enclosed)

Ms. Sydnor read the consent agenda above. Mr. Melton made a motion, seconded by Mr. Diggs, that the consent agenda be approved as read. Vote was taken.

VOTE: 6:0

Mr. Hux, Aye; Mr. Diggs, Aye; Mr. Melton, Aye; Mr. Kast, Aye; Ms. Sydnor, Aye; Chairman Carter, Aye

VII. OTHER MATTERS FOR CONSIDERATION.

A. Consideration of Approval of Minutes of April Special Board Meeting (Enclosed). Ms. Sydnor made a motion, seconded by Mr. Kast, that the minutes be approved. Vote was taken.

VOTE: 6:0

Mr. Hux, Aye; Mr. Diggs, Aye; Mr. Melton, Aye; Mr. Kast, Aye; Ms. Sydnor, Aye; Chairman Carter, Aye

B. Consideration of Approval of Revised FY 13 Operating Budget (Reading File Enclosed). Mr. Kast made a motion, seconded by Mr. Melton, that the revision to the Operating Budget be approved. Vote was taken.

VOTE: 6:0

Mr. Hux, Aye; Mr. Diggs, Aye; Mr. Melton, Aye; Mr. Kast, Aye; Ms. Sydnor, Aye; Chairman Carter, Aye

C. Consideration of Approval of a Resolution Adopting the Virginia Retirement System (VRS) Rates for Non-Professional Employees (Reading File Enclosed). Mr. Hux made a motion, seconded by Mr. Diggs, that the resolution be approved. Vote was taken.

VOTE: 6:0

Mr. Hux, Aye; Mr. Diggs, Aye; Mr. Melton, Aye; Mr. Kast, Aye; Ms. Sydnor, Aye; Chairman Carter, Aye

D. Consideration of Approval of a Resolution Adopting the Virginia Retirement System (VRS) Rates for Member Contributions (Reading File Enclosed). Mr. Kast made a motion, seconded by Mr. Melton, that the resolution be approved. Vote was taken.

VOTE: 6:0

Mr. Hux, Aye; Mr. Diggs, Aye; Mr. Melton, Aye; Mr. Kast, Aye; Ms. Sydnor, Aye; Chairman Carter, Aye

E. Consideration of Approval of FY 13 Pay Plan (Reading File Enclosed). Mr. Melton made a motion, seconded by Mr. Hux, that the pay plan be approved. Vote was taken.

VOTE: 6:0

Mr. Hux, Aye; Mr. Diggs, Aye; Mr. Melton, Aye; Mr. Kast, Aye; Ms. Sydnor, Aye; Chairman Carter, Aye

F. Consideration of Approval of School Calendar (Reading File Enclosed). Ms. Sydnor made a motion, seconded by Mr. Diggs, that the calendar be approved. Vote was taken.

VOTE: 6:0

Mr. Hux, Aye; Mr. Diggs, Aye; Mr. Melton, Aye; Mr. Kast, Aye; Ms. Sydnor, Aye; Chairman Carter, Aye

VIII. PUBLIC COMMENT. None

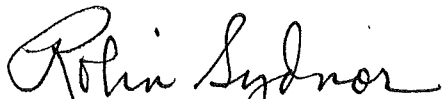
IX. COMMUNICATIONS AND/OR OTHER MATTERS BY SCHOOL BOARD AND/OR SUPERINTENDENT


- Dr. Parish. She thanked Norman Remchuk for all of the hours he has devoted to teaching/coaching our OM teams – not only this year, but in all the years past. She thanked all who were involved in the recent Accreditation Team Visit for all the hard work they put into the preparations as well as the actual visit. As most are already aware, the team recommended full accreditation for Poquoson Schools. Thanked all for their patience during the recent budget process. Wished all students great success in the upcoming SOL tests. This is the last meeting before graduation, so hope to see everyone at graduation.

- Ms. Jasinski. She reported on ongoing activities at all four schools.
- Mr. Hux. He is pleased to announce that the committee will be interviewing applicants for the student representative position for next school year at the end of this month. Congratulated all those recognized tonight, including the Teachers of the Year. Thanked all who helped with the Accreditation process. Thanked City Council for their support of our needs this year.
- Mr. Diggs. Thanked Ms. Jasinski for representing the students so well this year. Congratulations to all the Teachers of the Year and to the Division Teacher of the Year.
- Mr. Melton. Thanked the “student presenters” – Mrs. Feltman and Ms Foley. They did a great job in presenting activities in the special education department. He is looking forward to graduation.
- Mr. Kast. He commended Ms. Foley for her creativity in working with special needs students. He congratulated the Teachers of the Year, and commended the Kiwanis for all they do for our school district. He also commended the OM Team and the parents. They are covering all bases in their fundraising efforts.
- Ms. Sydnor. She also congratulated all those recognized tonight, and especially the Teachers of the Year. She also commended the administration and parents who put on the After Prom activities for students. That is a wonderful effort. She also thanks all of those who support the After Prom.
- Chairman Carter. While we only recognized a few of our teachers tonight, he pointed out that we truly appreciate all of our teachers and staff for the wonderful work they do in our school division. He thanked City Council for their support of the division. He cautioned all prom goers to be safe!

X. MATERIAL FOR BOARD REVIEW. None

XI. ADJOURNMENT. Chairman Carter announced that a work session would follow the Board meeting to discuss the school consolidation report and the summer meeting schedule for the Board. In accordance with VA Code 2.2 3711(1), a closed session will follow the work session to discuss personnel matters. There being no further business before the Board, Chairman Carter adjourned the meeting at 7:37 p.m.

  
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Robin Sydnor, Vice Chairman

  
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Patricia McDowell, Clerk of the Board

6-19-2012

Date