

**POQUOSON CITY SCHOOL BOARD MEETING  
NOVEMBER 15, 2011  
CITY OF POQUOSON COUNCIL CHAMBERS**

Present: Garry Carter, Vice Chairman  
Allan Melton  
Scott Diggs  
Beth Ann Wilson  
David Hux  
Kellie Jasinski, Student Representative  
Dr. Jennifer Parish, Superintendent  
Dr. Linda Reviea, Deputy Superintendent  
Patricia McDowell, Clerk of the Board

I. CALL TO ORDER, PLEDGE TO THE FLAG AND INSPIRATIONAL READING. Vice Chairman Carter called the meeting to order at 6:00 p.m. Micah Jamison, a first grader at Poquoson Primary School (PPS), led the Pledge to the Flag, and Evie Weimert, also a first grader at PPS, gave an inspirational reading entitled “

II. STUDENT PRESENTATION. A group of students from Mrs. Barefoot’s first grade class at PPS presented “First Grade Scientists,” demonstrating findings in Owl Pellets.

III. ADDITIONS AND/OR MODIFICATIONS TO THE AGENDA. None.

IV. RECOGNITIONS

A. Vice Chairman Carter presented Mrs. LaJuan Insley, widow of former Board Member Thorbon Insley, with a commemoration of Mr. Insley’s time on the board.

B. Vice Chairman Carter presented Mrs. Sally Smith, widow of former Board Chairman Bill Smith, with a commemoration of Mr. Smith’s time on the board.

C. Vice Chairman Carter recognized PHS National Merit Scholarship Commended Student Jessica Evans.

D. Vice Chairman Carter recognized the PHS 2011 Yearbook Staff, represented by student editors Katherine Davis and Danielle Michael, and Mrs. Victoria Maurer, Advisor and World Geography Teacher at PHS, for their achievements in winning first place in the Virginia High School League’s competition for “Quality Publications Service to its School and Community” category.

V. REORGANIZATION OF THE BOARD

A. Election of Chairman. Scott Diggs made a motion, seconded by Al Melton, that Garry Carter be elected as Chairman of the School Board. Vote was taken:

VOTE: 5:0

Mr. Hux, Aye; Ms. Wilson, Aye; Mr. Diggs, Aye; Mr. Melton, Aye; Vice Chairman Carter, Aye.

B. Election of Vice Chairman. Beth Ann Wilson made a motion, seconded by Scott Diggs, that Robin Sydnor be named as vice chairman. Vote was taken.

VOTE: 5:0

Mr. Hux, Aye; Mrs. Wilson, Aye; Mr. Diggs, Aye; Mr. Melton, Aye; Chairman Carter, Aye.

## VI. PRESENTATIONS AND REPORTS.

A. Financial Update. Mr. Bill Bowen, Executive Director of Finance, presented an update on the Local Composite Index, and anticipated continued reductions in the budget. It appears Poquoson's LCI will increase by 8.3%, with the budget decreasing by more than \$400,000.

B. Operations Update. Mr. Steve Pappas, Executive Director of Operations, presented an update on PCPS Parent Notification System which now has a new component that allows administrators to contact parents with other important information. In Transportation, the Peaceful Bus Campaign has been completed. All capital projects are on track and will be bid shortly. All boilers are in state of transition, and as soon as coolers are shut down, annual maintenance will be undertaken.

C. Instructional Update. Dr. Linda Reviea, Deputy Superintendent of Curriculum and Support Services, provided information on ongoing projects such as the teacher evaluation system, SACS-CASI/Advance-ED District Accreditation, K-5 Reading Program Development, and Title I School Improvement.

## VII. CONSENT AGENDA

- A. Approval of Financial Reports (*Enclosed*)
- B. Approval of Request for Change to Appropriation, In School Payroll (*Enclosed*)
- C. Approval of Personnel Action (*Enclosed*)
- D. Authorization to Dispose of Surplus Property (*Enclosed*)
- E. Authorization to Accept and Expend Additional Funds Provided through the 2011/2012 NCLB Title I-A Grant (*Enclosed*)
- F. Authorization to Accept and Expend Revenue from Sale of Obsolete Equipment (*Enclosed*)

Chairman Carter read the Consent Agenda as shown above, and recommended it be approved as read. Al Melton seconded, and the vote was taken.

VOTE: 4:1 Abstain

Mr. Hux, Abstain; Mrs. Wilson, Aye; Mr. Diggs, Aye; Mr. Melton, Aye; Chairman Carter, Aye.

## VIII. OTHER MATTERS FOR CONSIDERATION

A. Approval of Minutes of September Regular Meeting and Work Session (*Enclosed*)  
Scott Diggs made a motion, seconded by Beth Ann Wilson, that the minutes be approved. Vote was taken.

VOTE: 4:1 Abstain

Mr. Hux, Abstain; Mrs. Wilson, Aye; Mr. Diggs, Aye; Mr. Melton, Aye; Chairman Carter, Aye.

B. Consideration of Approval of Request to Accept and Expend a Re-Appropriation of Funds Provided by the City of Poquoson (Reading File Enclosed)

Dr. Parish presented the re-appropriation request and recommended that it be approved. Beth Ann Wilson made a motion, seconded by Al Melton, that the request be approved. Vote was taken.

VOTE: 5:0

Mr. Hux, Aye; Mrs. Wilson, Aye; Mr. Diggs, Aye; Mr. Melton, Aye; Chairman Carter, Aye.

IX. PUBLIC COMMENT. None.

X. COMMUNICATIONS AND/OR OTHER MATTERS BY SCHOOL BOARD AND/OR SUPERINTENDENT

- Dr. Parish. Welcomed Mr. Hux to the Board, and welcomed Mr. Kast who will be joining the School Board at it's December meeting. Pointed out that budget outlook is not good, as she and staff had predicted all year. There will be a better sense of where we are after December 19 when the governor presents his budget. She wished everyone a very happy Thanksgiving break.

- Ms. Jasinski. Provided an update of activities at all four Poquoson schools.

- Mr. Hux. Thanked Mr. Perelli for use of Middle School gym facilities, and thanked Mr. Wright for being outside at the curb and greeting new students at PHS in September.

- Ms. Wilson. Thoroughly enjoyed student presentation. Dr. Parish did a wonderful job in speaking to the Kiwanis Club this morning.

- Mr. Diggs. Thanked first grade class at PPS for coming tonight, and for the hands-on training that they receive. We are setting our students on the right path early on.

- Mr. Melton. Traveled to Utah to do an accreditation visit of a school there, and saw that we have a better program here at New Horizons. Just goes to show that local facilities are top notch. He also attended a State Workforce Force Committee Meeting.

- Chairman Carter. Commended Mrs. Barefoot on the superior job she is doing with our students. She was dedicated and professional in all that she was doing, even in the face of reduced budget. The employees of our school system are top notch and put the needs of students first.

XI. MATERIAL FOR BOARD REVIEW. None.

XII. ADJOURNMENT. Chairman Carter announced that a work session would follow the Board meeting to discuss: Outline of the Budget Process and Development; Enrollment Update and

Trends; Capital Improvement Plan; Board Goals and Objectives; and a Joint Meeting with City Council. There being no further business before the board, Chairman Carter adjourned the meeting at 7:10 p.m.

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Garry Carter, Chairman

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Patricia McDowell, Clerk of the Board

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Date