

AGENDA
POQUOSON CITY SCHOOL BOARD SPECIAL ORGANIZTIONAL MEETING
July 12, 2016 – 5:30 P.M.
CITY OF POQUOSON COUNCIL CHAMBERS

- I. CALL TO ORDER – Dr. Jennifer Parish, Superintendent**

- II. REORGANIZATION OF THE BOARD**
 - A. Election of Chairman**
 - B. Election of Vice-Chairman**
 - C. Designation of Delegate and Alternate to 2016 VSBA Convention**
 - D. Designation of Representative to the Following Boards:**
 - WHRO Board of Directors**
 - New Horizons Board of Directors**
 - Poquoson Education Foundation**
 - E. Designation of Representative to the Following Committees:**
 - Special Education Advisory Committee**

- III. OTHER MATTERS FOR CONSIDERATION:**
 - A. Consideration of Approval of Appointment of Clerk *(Reading File Enclosed)***
 - B. Consideration of Approval of Regular School Board Meeting Dates and Times *(Reading File Enclosed)***
 - C. Consideration of Approval of Personnel Action *(Enclosed)***
 - D. Consideration of Authorization to Accept and Expend Funds as outlined in Request *(Enclosed)***

- IV. ADJOURNMENT**

**Poquoson City School Board
Reading File Item Brief**

Reading File: III-A

Meeting Date: July 12, 2016

Subject: Appointment of the Clerk of the School Board

Background

Clerk must be appointed for the 2016-2017 school year.

Discussion

Lenna Reimers will serve as Clerk of the Board for the 2016-2017 school year.

Recommendation: Appoint Lenna Reimers as Clerk of the Board for the period of July 1, 2016, and ending June 30, 2017.

Attachment: None

References: School Board Policy 1-3.1

**Poquoson City School Board
Reading File Item Brief**

Reading File: III-B

Meeting Date: July 12, 2016

Subject: Approval of Regular School Board Meeting Dates and Times

Background

Regular School Board Meeting dates and times must be approved for the 2016-2017 school year.

Discussion

Regular School Board Meetings will be held the third Tuesday of each month, except July and August in Council Chambers. A Organizational School Board meeting will be held July 12 at 5:30pm. The August School Board meeting will be held on the fourth Tuesday, August 23rd at 6:00pm. Work Sessions and Special Meetings will be called as needed during the year. Typically Work Sessions are held immediately following the Regular Meetings.

Recommendation: Approve Regular School Board Meetings Dates as outlined in Reading File II-B for the period beginning July 1, 2016, and ending June 30, 2017.

Attachment: None

References: School Board Policy 1-3.1

Authorization to Accept and Expend Additional Revenues

The following is a list of additional revenues to the 2015-2016 Operating Budget requiring authorization from the Board to accept and expend.

1. Additional revenue from Project Graduation Program:

Increase Miscellaneous Revenue	#1-1-1899120	\$ 4,423.40
Increase PHS Project Graduation Salary	#1-0-32-1-61100-1126	\$ 3,212.50
Increase PHS FICA	#1-0-32-1-61100-2100	\$ 245.78
Increase Project Graduation Supplies	#1-0-32-1-61100-6003	\$ 965.12

2. Additional revenue from the City and Schools related to Field Trips and Athletic Events, Sailing Coaches and Sports Ticket Takers:

Increase In School Payroll Revenue	#1-1-1899121	\$16,336.28
Increase In School Payroll Salaries	#1-0-90-0-62120-1151	\$ 3,582.11
Increase Transportation Driver Salaries	#1-0-90-0-63100-1170	\$12,289.06
Increase Pony Mail Delivery Service	#1-0-90-0-64100-1192	\$ 206.75
Increase Instructional/Operation Stipend	#1-0-32-1-61410-1621	\$ 258.36