

POQUOSON CITY SCHOOL BOARD MEETING
November 15, 2016 – 6:00 P.M.
CITY OF POQUOSON COUNCIL CHAMBERS

Present: David Hux, Vice Chairman
Anne Rollins
Wayne Holcomb
Jennifer Mosteller
Christy Helsel
Brody McDevitt, Student Representative
Jennifer Parish, Ed.D., Superintendent
Antonia Fox, Ed.D., Assistant Superintendent for Instruction and Support Services
Lenna Reimers, Clerk of the Board

I. CALL TO ORDER, PLEDGE TO THE FLAG. Vice Chairman Hux called the meeting to order at 6:00 p.m. Jack Sebring, 5th grader at Poquoson Elementary School, led in the Pledge of Allegiance to the flag; and David Rose, also a 5th grader at PES, gave an inspirational reading titled “Be a Winner,” author unknown.

II. STUDENT PRESENTATION. Students at Poquoson Elementary School shared a presentation on Collaborative Learning.

III. ADDITIONS AND/OR MODIFICATIONS TO THE AGENDA. None.

IV. RECOGNITIONS.

A. Vice Chairman Hux presented certificates of recognition to the 2015-2016 W!SE (Working in Support of Education) Financial Literacy Gold Star Teachers, Michelle Henderson and Michael Smith. Marcus Nieves and Cindy Killough were also recognized but unable to attend.

B. Vice Chairman Hux recognized Taylor Bresnan for being selected the Poquoson Elementary School Volunteer of the Month.

C. Vice Chairman Hux recognized Gracie Harris as the October Senior of the Month; and Andrew Barden as the November Senior of the Month.

V. PRESENTATIONS.

A. Financial Update. Ms. Tara Woodruff, Executive Director of Finance, presented a review of the budget calendar for the upcoming FY2018 budget process.

B. Operations Update. Mr. Steve Pappas, Executive Director of Operations, presented an update on transportation, safety, food service and maintenance.

C. Instructional Update. Dr. Antonia Fox, Assistant Superintendent for Instruction and Support Services, presented the School Board with an instructional update on the Program of Studies review and the DoDEA Project Based Learning grant.

VI. PUBLIC COMMENT. None

VII. CONSENT AGENDA.

- A. Approval of Financial Reports *(Enclosed)*
- B. Approval of Accept Donations and Gifts *(Enclosed)*
- C. Approval of Personnel Action *(Enclosed)*
- D. Approval of Minutes of October's Regular Meeting and Work Session *(Enclosed)*
- E. Approval of Certification of Closed Meeting *(Enclosed)*
- F. Authorization to Dispose of Surplus Property *(Enclosed)*

Mr. Hux read the Consent Agenda above. Mr. Holcomb made a motion to approve the Consent Agenda; Ms. Rollins seconded and a vote was taken.

VOTE: 5:0

Ms. Rollins, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Helsel, Aye; Vice Chairman Hux, Aye

VIII. OTHER MATTERS FOR CONSIDERATION.

A. Consideration of Approval of First Reading of Changes to Policy 2-2.3, Advertising/Sales/Solicitation, to Second Reading *(Reading File Enclosed)*

Ms. Rollins made a motion to approve the First Reading of Changes to Policy 2-2.3 and move to Second Reading; Mr. Holcomb seconded, and a vote was taken.

VOTE: 5:0

Ms. Rollins, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Helsel, Aye; Vice Chairman Hux, Aye

B. Consideration of Approval for Superintendent to Sign Contracts for Approved Projects on the FY17 CIP *(Reading File Enclosed)*

Ms. Mosteller made a motion, seconded by Mr. Holcomb that approval be given to the Superintendent to sign contracts for approved projects on the FY17 CIP, and a vote was taken.

VOTE: 5:0

Ms. Rollins, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Helsel, Aye; Vice Chairman Hux, Aye

IX. COMMUNICATIONS AND/OR OTHER MATTERS BY SCHOOL BOARD AND/OR SUPERINTENDENT.

- Dr. Parish: She informed the Board that City Council approved the funds for PCPS to begin work on the Capital Improvement Plan (CIP). City Council also approved carryover funds, approximately \$27,000.00, that will come to PCPS. She expressed what a pleasure it is to work with Poquoson City Council. She thanked Council members for their work and cooperation with PCPS. She encouraged people to engage with PCPS about the upcoming

FY 2017-18 budget. She informed everyone that this will be a challenging budget year and would love for people to reach out to us with their thoughts on the budget process. She wished everyone a Happy Thanksgiving, with this year being the first time that schools and offices will be closed on the Wednesday before the Thanksgiving holiday.

- Mr. McDevitt: He presented an update on past and upcoming activities at each of the individual schools.
- Ms. Rollins: No comment
- Mr. Holcomb: No comment
- Ms. Mosteller: She thanked students who participated this evening. She congratulated those who were recognized this evening. She wished everyone a Happy Thanksgiving.
- Ms. Helsel: No comment
- Vice Chairman Hux: He thanked Ms. Holder, Ms. Spence and students for their time and effort put into their presentation.

X. MATERIAL FOR BOARD REVIEW. 2017-18 Budget Calendar.

XI. ADJOURNMENT. Vice Chairman Hux adjourned the meeting at 7:45 p.m.

Steven Kast, Chairman

Lenna Reimers, Clerk of the Board

Date