

POQUOSON CITY SCHOOL BOARD MEETING
February 21, 2017 – 6:00 P.M.
CITY OF POQUOSON COUNCIL CHAMBERS

Present: Steven Kast, Chairman
Gail Whittaker
Anne Rollins
Jennifer Mosteller
Wayne Holcomb
Christy Helsel
Michelle Sheeler
Brody McDevitt, Student Representative
Jennifer Parish, Ed.D., Superintendent
Antonia Fox, Ed.D., Assistant Superintendent for Instruction and Support Services
Lenna Reimers, Clerk of the Board

I. CALL TO ORDER, PLEDGE TO THE FLAG. Chairman Kast called the meeting to order at 6:00 p.m. Alex Sarber, a sixth grader at Poquoson Middle School, led in the Pledge of Allegiance to the flag; and Jamie Steigerwald, an eighth grader at PMS, read an inspirational story.

II. STUDENT PRESENTATION. Poquoson Middle School students presented on Forensic Science. Mrs. Stacy Godsey, teacher, assisted the students.

III. ADDITIONS AND/OR MODIFICATIONS TO THE AGENDA. There were none.

IV. RECOGNITIONS.

A. Dr. Jennifer Parish recognized the Board members on School Board Appreciation Week.

B. Chairman Kast recognized Lenna Reimers, Clerk of the Board, on School Board Clerk Appreciation Week.

V. PRESENTATIONS.

A. Financial Update. Mrs. Tara Woodruff, Executive Director of Finance, updated the Board on PCPS Health Insurance, and considerations for plan changes.

B. Operations Update. Mr. Steve Pappas, Executive Director of Operations, presented an update on transportation, including information on sending one of PCPS' authorized trainers to Richmond for the Virginia Municipal League Insurance defensive driving program; the asphalt for the high school track being installed; and PCPS food service receiving \$3,919.00 in State incentive funding for increasing breakfast participation.

C. Instructional Update. Dr. Antonia Fox, Assistant Superintendent for Instruction and Support Services, presented to the School Board on an update on registration for secondary schools, Kindergarten registration and orientation, upcoming writing SOL testing, Math Manipulative Fair held for the division math committee, and students participating in the 66th annual Tidewater Science Fair.

D. Budget Update. Dr. Jennifer Parish, Superintendent, presented to the School Board on an update on the budget process, PCPS enrollment, and General Assembly budgets.

VI. PUBLIC COMMENT. None

VII. CONSENT AGENDA.

- A. Approval of Financial Reports (*Enclosed*)
- B. Approval of Personnel Action (*Enclosed*)
- C. Authorization to Change Appropriation in Accordance with Attached Request (*Enclosed*)
- D. Authorization to Dispose of Surplus Property (*Enclosed*)

Ms. Whittaker read the Consent Agenda above. Ms. Mosteller made a motion to approve the Consent Agenda; Ms. Helsel seconded and a vote was taken.

VOTE: 7:0

Ms. Whittaker, Aye; Ms. Rollins, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Helsel, Aye; Ms. Sheeler, Aye; Chairman Kast, Aye

VIII. OTHER MATTERS FOR CONSIDERATION.

- A. Consideration of Approval of Minutes of Closed Session on December 20, 2016 (*Enclosed*)

Ms. Whittaker made a motion to approve the Minutes of the Closed Session on December 20, 2016; Ms. Mosteller seconded, and a vote was taken.

VOTE: 4:3 abstain

Ms. Whittaker, Abstain; Ms. Rollins, Aye; Mr. Holcomb, Abstain; Ms. Mosteller, Aye; Ms. Helsel, Aye; Ms. Sheeler, Abstain; Chairman Kast, Aye

- B. Consideration of Approval of Minutes of the January Regular Meeting (*Enclosed*)

Ms. Whittaker made a motion to approve the Minutes of the January Regular Meeting; Ms. Helsel seconded, and a vote was taken.

VOTE: 6:1 abstain

Ms. Whittaker, Aye; Ms. Rollins, Aye; Mr. Holcomb, Abstain; Ms. Mosteller, Aye; Ms. Helsel, Aye; Ms. Sheeler, Aye; Chairman Kast, Aye

- C. Consideration of Approval of Minutes of Public Forum on Budget on January 19, 2017 (*Enclosed*)

Ms. Mosteller made a motion to approve Minutes of the Public Forum on Budget; Ms. Sheeler seconded, and a vote was taken.

VOTE: 6:1

Ms. Whittaker, Aye; Ms. Rollins, Aye; Mr. Holcomb, Abstain; Ms. Mosteller, Aye; Ms. Helsel, Aye; Ms. Sheeler, Aye; Chairman Kast, Aye

D. Consideration of Approval of Proclamation for National School Breakfast Week and Career and Technical Education Month (*Enclosed*)

Mr. Holcomb made a motion to approve the Proclamations for National School Breakfast and Career and Technical Education Month; Ms. Whittaker seconded, and a vote was taken.

VOTE: 7:0

Ms. Whittaker, Aye; Ms. Rollins, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Helsel, Aye; Ms. Sheeler, Aye; Chairman Kast, Aye

IX. COMMUNICATIONS AND/OR OTHER MATTERS BY SCHOOL BOARD AND/OR SUPERINTENDENT.

- Dr. Parish: She encouraged parents to engage with their child on making choices regarding registration of classes for next school year. She stated that the registration process helps with knowing staffing needs as we move through the budget season. She informed the community that the sound from the student presentation was not working, but PCPS will have this up and running by tomorrow. She also indicated that the presentation can be viewed on YouTube, which can be found on our website.
- Brody McDevitt: He presented an update on past and upcoming activities at each of the individual schools.
- Ms. Whittaker: She informed the community about the upcoming Odyssey of the Mind competition on Saturday, March 4 at Menchville High School. PCPS will have six teams participating this year and she encouraged everyone to come out and volunteer if they can. She wished all the teams good luck.
- Ms. Rollins: No comment.
- Mr. Holcomb: No comment.
- Ms. Mosteller: No comment.
- Ms. Helsel: She thanked the students and Mrs. Godsey for their presentation this evening, and what a great job they did.
- Ms. Sheeler: No comment.

- Chairman Kast: No comment.

X. MATERIAL FOR BOARD REVIEW.

XI. ADJOURNMENT. There being no further business before the Board, Chairman Kast adjourned the meeting at 6:55 p.m.

Steven Kast, Chairman

Lenna Reimers, Clerk of the Board

Date