

POQUOSON CITY SCHOOL BOARD MEETING
October 18, 2016 – 6:00 P.M.
CITY OF POQUOSON COUNCIL CHAMBERS

Present: Steven Kast, Chairman
David Hux, Vice Chairman
Gail Whittaker
Anne Rollins
Wayne Holcomb
Jennifer Mosteller
Christy Helsel
Brody McDevitt, Student Representative
Jennifer Parish, Ed.D., Superintendent
Antonia Fox, Ed.D., Assistant Superintendent for Instruction and Support Services
Lenna Reimers, Clerk of the Board

I. CALL TO ORDER, PLEDGE TO THE FLAG. Chairman Kast called the meeting to order at 6:00 p.m. Jarrett Easley, an 8th grader at Poquoson Middle School, led in the Pledge of Allegiance to the flag; and Kaylee Grace Jenkins, an 8th grader at PMS, gave an inspirational reading titled Twenty Dollars, Author Unknown.

II. STUDENT PRESENTATION. Students at Poquoson Middle School shared a presentation on Author Margaret Peterson Haddix's visit and writer's workshop.

III. ADDITIONS AND/OR MODIFICATIONS TO THE AGENDA. None.

IV. RECOGNITIONS.

- A. Chairman Kast presented certificates of recognition to two National Merit Scholarship Commended Students: Christine Siu and Brett Hodges
- B. Chairman Kast recognized Brooke Cunningham for being selected the Poquoson Middle School Volunteer of the Month.
- C. Chairman Kast announced the PHS Senior of the Month whom was unable to attend and will be recognized at the next Board meeting.
- D. Chairman Kast recognized Jaclyn Sinclair for being named one of the 2015-2016 IXL's Elite 100 teachers.
- E. Chairman Kast recognized Poquoson High School as a W!SE Financial National Blue Star School.

V. PRESENTATIONS.

A. Financial Update. Ms. Tara Woodruff, Executive Director of Finance, presented an update on the Federal Impact Aid program. She informed the Board that Impact Aid is one of the federal funding sources included in the PCPS budget. She made the Board and public aware that the 2016 Impact Aid Form will be sent home with each student on November 2, and needs to be completed and returned to the student's school by November 9, 2016.

B. Operations Update. Mr. Steve Pappas, Executive Director of Operations, presented an update on food service, and informed everyone that Monday, October 17, was the last day for the

extension of the 2015-2016 Free and Reduced meal benefits. He announced that families may apply for benefits at any time during the school year. In the area of safety, he reported that the state wide earthquake drill for Virginia is scheduled for October 20. He reported his update on maintenance, informing the Board that phase one of the track project is scheduled to get under way this week and should be completed in about a week.

C. Instructional Update. Dr. Antonia Fox, Assistant Superintendent for Instruction and Support Services, presented the School Board with an instructional update. As part of the instructional update, Dr. Fox provided an overview of the Advanced Placement (AP) and SAT data, as well as updates on assessments for the 2016-17 school year.

VI. PUBLIC COMMENT. None

VII. CONSENT AGENDA.

- A. Approval of Minutes of September's Regular Meeting and Work Session (*Enclosed*)
- B. Approval of Financial Reports (*Enclosed*)
- C. Approval of Personnel Action (*Enclosed*)
- D. Authorization to Accept and Expend Funds in Accordance with Request (*Enclosed*)
- E. Authorization to Dispose of Surplus Property (*Enclosed*)

Mr. Hux read the Consent Agenda above. Ms. Whittaker made a motion to approve the Consent Agenda; Ms. Rollins seconded and a vote was taken.

VOTE: 7:0

Ms. Whittaker, Aye; Ms. Rollins, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Helsel, Aye; Mr. Hux, Aye; Chairman Kast, Aye

VIII. OTHER MATTERS FOR CONSIDERATION.

A. Consideration of Approval of the Boundary Line Agreement and Quitclaim Deed and Authorization for Superintendent to Sign Such Agreement and Deed between the School Division and Shackleford's Dandelion, LLC (*Reading File Enclosed*)

Mr. Holcomb made a motion to approve the Boundary Line Agreement and Quitclaim Deed and Authorization for Superintendent to Sign Such Agreement and Deed between the School Division and Shackleford's Dandelion, LLC; Ms. Mosteller seconded, and a vote was taken.

VOTE: 7:0

Ms. Whittaker, Aye; Ms. Rollins, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Helsel, Aye; Mr. Hux, Aye; Chairman Kast, Aye

B. Consideration of Approval of Textbook Adoption, *Introduction to Health Sciences* by Dorothy Winger & Susan Blahnik (*Reading File Enclosed*)

Ms. Whittaker made a motion, seconded by Ms. Mosteller that the Textbook Adoption be Approved, and a vote was taken.

VOTE: 7:0

Ms. Whittaker, Aye; Ms. Rollins, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Helsel, Aye;
Mr. Hux, Aye; Chairman Kast, Aye

C. Consideration of Approval of Proclamation for School Psychology Week (Enclosed)

Mr. Holcomb made a motion, seconded by Ms. Helsel, that the Proclamation for School Psychology Week be approved. Vote was taken.

VOTE: 7:0

Ms. Whittaker, Aye; Ms. Rollins, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Helsel, Aye;
Mr. Hux, Aye; Chairman Kast, Aye

IX. COMMUNICATIONS AND/OR OTHER MATTERS BY SCHOOL BOARD AND/OR SUPERINTENDENT.

- Dr. Parish: She thanked the parents and students for their patience and flexibility in the shifting of Homecoming events. She stated that due to hurricane Matthew, PCPS had to make some changes to ensure student safety. She informed the Board that she had received information from the State that funding for teacher raises (approximately \$84,000) is not going to be received. She stated that budgeted raises will be given and PCPS staff is working to look for additional funding to cover that raise.

- Mr. McDevitt: He presented an update on past and upcoming activities at each of the individual schools.

- Ms. Whittaker: No comment

- Ms. Rollins: No comment

- Mr. Holcomb: No comment

- Ms. Mosteller: She thanked all students who participated in this evening's Board meeting. She congratulated the PHS Golf team for their conference championship. She stated that she was happy to attend the WHRO Educational Advisory Committee meeting with Dr. Parish last Wednesday. WHRO is a public broadcast organization that offers radio, television and educational services to the Commonwealth. She stated that after the Board meeting, she was given a new member orientation and a tour of the studio. She shared with the Board and public about eMediaVA, which is a service of WHRO and supported by the Virginia Department of Education, a one-stop shop for digital educational content for Virginia's K-12 teachers and students. The website is www.eMediaVA.org, which is a free public access website correlated to the VA Standards of Learning (SOLs). She shared that there are many online classes including Algebra and Geometry, which she has utilized with helping her child. She encouraged parents to take a look at

the website. She mentioned that WHRO will air live the Virginia-Pilot Spelling Bee on February 19, 2017, in which Poquoson Middle School will have a student participating. She expressed that she is excited and looking forward to the next WHRO meeting in December.

- Ms. Helsel: No Comment
- Mr. Hux: No Comment
- Chairman Kast: No Comment

X. MATERIAL FOR BOARD REVIEW. There were none.

XI. ADJOURNMENT. Chairman Kast announced that a work session would follow the Board meeting to review instructional data, policy change recommendation and new matters by the Board. There being no further business before the Board, Chairman Kast adjourned the meeting at 6:53p.m.

David Hux, Vice Chairman

Lenna Reimers, Clerk of the Board

Date