

POQUOSON CITY SCHOOL BOARD MEETING
September 20, 2016 – 6:00 P.M.
CITY OF POQUOSON COUNCIL CHAMBERS

Present: Steven Kast, Chairman
David Hux, Vice Chairman
Gail Whittaker
Anne Rollins
Wayne Holcomb
Jennifer Mosteller
Christy Helsel
Brody McDevitt, Student Representative
Jennifer Parish, Ed.D., Superintendent
Antonia Fox, Ed.D., Assistant Superintendent for Instruction and Support Services
Lenna Reimers, Clerk of the Board

I. CALL TO ORDER, PLEDGE TO THE FLAG. Chairman Kast called the meeting to order at 6:00 p.m. Brett Bradshaw, a senior at Poquoson High School, led in the Pledge of Allegiance to the flag; and Emily Morgan, a senior at PHS, gave an inspirational reading titled Hand Writing on the Wall (author unknown).

II. STUDENT PRESENTATION. The Poquoson High School Show Choir, Evolution, sang “Drink to Me Only with Thine Eyes” by Ben Jonson.

III. ADDITIONS AND/OR MODIFICATIONS TO THE AGENDA. None.

IV. RECOGNITIONS. None

V. PRESENTATIONS.

A. Financial Update. Ms. Tara Woodruff, Executive Director of Finance, presented an update on how the finance staff from the School Board Office assisted the schools again this year with the fee collection process during the PCPS open houses. She thanked Marcus Nieves, Career and Technical Education teacher, for setting up the SQUARE device used along with existing Ipads for processing payments. She informed the Board that the Audit will continue through the end of September and expects auditors to issue a report in late November, which she will present to the Board at the December meeting.

B. Operations Update. Mr. Steve Pappas, Executive Director of Operations, presented an update on annual safety drills, and announced the award of a security grant in which funds will be used to enhance the camera systems. In the area of maintenance, he also informed the Board of modifications at PHS that enhanced the accessibility of various areas of the building and grounds for students with mobility impairments to comply with the Americans with Disabilities Act. He reported that a grab and go grill was added in the cafeteria, serving specialty burgers and chicken sandwiches, along with a new hot sub sandwich line where subs are made to order and heated. He was pleased to announce the start of pupil transportation went smoothly the first week of school

C. Instructional Update. Dr. Antonia Fox, Assistant Superintendent for Instruction and Support Services, presented on the PCPS accreditation status, and a review of the focus of the DoDEA Project Based Learning grant. She also gave everyone a reminder on Back to School Night dates.

VI. PUBLIC COMMENT. None

VII. CONSENT AGENDA.

- A. Approval of Minutes of August Regular Meeting and Work Session (*Enclosed*)
- B. Approval of Financial Reports (*Enclosed*)
- C. Approval of Personnel Action (*Enclosed*)
- D. Authorization to Accept and Expend Funds in Accordance with Request (*Enclosed*)

Mr. Hux read the Consent Agenda above. Mr. Holcomb made a motion to approve the Consent Agenda; Ms. Mosteller seconded and a vote was taken.

VOTE: 7:0

Ms. Whittaker, Aye; Ms. Rollins, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Helsel, Aye; Mr. Hux, Aye; Chairman Kast, Aye

VIII. OTHER MATTERS FOR CONSIDERATION.

A. Consideration of Approval of Second Reading of Changes to Policy 5-7.4, Travel Expenses (*Reading File Enclosed*)

Ms. Mosteller made a motion to approve the changes to Policy 5-7.4; Mr. Holcomb seconded, and a vote was taken.

VOTE: 7:0

Ms. Whittaker, Aye; Ms. Rollins, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Helsel, Aye; Mr. Hux, Aye; Chairman Kast, Aye

B. Consideration of Approval of Proclamations for National School Lunch Week, Bullying Prevention Month, and School Bus Safety Week (*Enclosed*)

Mr. Hux made a motion, seconded by Ms. Whittaker, that the Proclamations be approved. Vote was taken.

VOTE: 7:0

Ms. Whittaker, Aye; Ms. Rollins, Aye; Mr. Holcomb, Aye; Ms. Mosteller, Aye; Ms. Helsel, Aye; Mr. Hux, Aye; Chairman Kast, Aye

IX. COMMUNICATIONS AND/OR OTHER MATTERS BY SCHOOL BOARD AND/OR SUPERINTENDENT.

- Dr. Parish: She thanked everyone for a smooth start to the school year. She informed the

Board that she is not sure if PCPS will see budget cuts from state funding in coming months. It is possible from the state's forecast that there will be cuts, but it is not known if K-12 education will be in that cut. She will update the Board as information becomes available. She encouraged parents to reach out if they have questions or concerns, to Principals, Assistant Principals, or the School Board Office. She reminded the public of the Lets' Talk feature on the division website that can be used as a tool to reach out to staff for questions or concerns.

- Mr. McDevitt: He presented an update on past and upcoming activities at each of the individual schools.

- Ms. Whittaker: She welcomed everyone back to school. She stated that as she doesn't care for social media but it is a very important communication tool. She wanted people to know that she does read posts, but she is just not in the practice of answering on social media. She is concerned about a post she read on cars driving past school buses while they are stopped with the lights flashing, stating she witnessed such happening. She asked the public to call the School Board Office when you have major concerns.

- Ms. Rollins: She welcomed Brody McDevitt.

- Mr. Holcomb: He stated, from an attorney's prospective, passing a school bus when lights are flashing is a class 1 misdemeanor and comes with a fine.

- Ms. Mosteller: No Comment

- Ms. Helsel: No Comment

- Mr. Hux: He thanked Mr. Coccimiglio and Mr. Ratliff for keeping the Board meetings running smoothly from behind the scenes.

- Chairman Kast: No Comment.

X. MATERIAL FOR BOARD REVIEW. There were none.

XI. ADJOURNMENT. Chairman Kast announced that a work session would follow the Board Meeting to review instructional data, strategic plan update, the VSBA Conference in November, and New Matters by the Board. There being no further business before the Board, Chairman Kast adjourned the meeting at 6:38p.m.

Steven Kast, Chairman

Lenna Reimers, Clerk of the Board

Date