

**POQUOSON CITY SCHOOL BOARD WORK SESSION**  
**September 20, 2016**  
**CITY OF POQUOSON COUNCIL CHAMBERS CONFERENCE ROOM**

Present: Steven Kast, Chairman  
David Hux, Vice Chairman  
Gail Whittaker  
Anne Rollins  
Wayne Holcomb  
Jennifer Mosteller  
Christy Helsel  
Jennifer Parish, Ed.D., Superintendent  
Antonia Fox, Ed.D., Assistant Superintendent for Instruction and Support Services

Chairman Kast called the work session of the Poquoson City School Board to order at 6:54p.m.

I. Instructional Data Update. Dr. Fox shared data on the Annual Measureable Objective for Federal Accountability that was given for the 2015-2016 school year.

II. Strategic Plan Update. Dr. Parish updated the Board on the progress of PCPS in meeting the performance indicators of the Strategic Plan. She shared data on the performance indicators as measured against the targets. There was discussion about many of the performance indicators. The data will be posted on Your Voice on the division webpage.

As part of the presentation, data was provided about exiting employees. The Board expressed appreciation for the break-out report that outlined the reasons why staff members left the division last year. The Board asked that this report be presented each year.

III. VSBA Conference in November. Dr. Parish announced and provided brochures for VSBA in Williamsburg. She gave clarification regarding the training that can be provided for the entire School Board from VSBA versus individual Board member training.

IV. New Matters by the Board. Chairman Kast discussed the new portion of the work session agenda titled New Matters by Board. He had a PowerPoint slide outlining the process and there was discussion about how this portion of the agenda will be implemented. As part of the change, Board members may bring forward issues that will be placed on the next work session agenda but will need agreement from four Board members before that occurs. Chairman Kast also distributed the Roles and Responsibilities of the School Board Member that were created by PCPS Board members. Board member indicated they were comfortable with this process.

There being no further areas to be discussed by the Board, Chairman Kast adjourned the work session at 8:37p.m.

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Steven Kast, Chairman

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Antonia Fox, Ed.D., Deputy Clerk of the Board

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Date