

**POQUOSON CITY SCHOOL BOARD MEETING
FEBRUARY 15, 2022 – 6:00 p.m.
CITY OF POQUOSON COUNCIL CHAMBERS**

MINUTES

Present: Christina Helsel, Acting Chair
Jonathan Ingram
Timothy Goodale
Craig Freeman
Jeremy Jordan
Cameron Childress
Madeline Hatok, Student Representative
Arty Tillett, Superintendent
Dustie McCay, Clerk of the Board

- I. CALL TO ORDER, PLEDGE TO THE FLAG:** Acting Chair Helsel called the meeting to order at 6:00 p.m. Madeline Hatok, a junior at Poquoson High School led the Pledge to the Flag and read an inspirational reading for National Kindness Week.
- II. ELECTION OF CHAIR AND VICE CHAIR: Mrs. Helsel acknowledge** Mr. Arty Tillett, Superintendent, opened the floor for nominations of the following:
 - A. Election of Chair: Mr. Jordan nominated Mrs. Helsel to be Chair of the School Board for the remainder of year 2021-2022. The nomination was seconded by Mr. Freeman. There were no further nominations.

VOTE: 6:0
Mr. Ingram, Aye; Mr. Goodale, Aye; Mr. Freeman, Aye; Mr. Jordan, Aye; Mr. Childress, Aye; Chair Helsel, Aye
 - B. Election of Vice Chair: Mr. Freeman nominated Mr. Jordan to be Chair of the School Board for the remainder of year 2021-2022. The nomination was seconded by Mr. Goodale. There were no further nominations.

VOTE: 6:0
Mr. Ingram, Aye; Mr. Goodale, Aye; Mr. Freeman, Aye; Mr. Jordan, Aye; Mr. Childress, Aye; Chair Helsel, Aye
- III. ADDITIONS AND/OR MODIFICATIONS TO THE AGENDA:**
 - A. Personnel Action
- IV. RECOGNITIONS.**
 - A. Acting Chair Helsel recognized Isabel Spielberger as the Senior of the Month.
- V. PRESENTATIONS AND REPORTS:**

- A. **Superintendent's Update:** Mr. Arty Tillett, Superintendent, thanked members of school board for National School Board Appreciation Month. He also thanked Mrs. McCay as the Clerk of the Board. He gave an update on COVID-19 cases in the United States and around Virginia advising number of cases has dropped. He shared that the COVID-19 vaccination status has increased. He presented an instructional update mentioning employee vacancies and grant funding to hire tutors and a Behavior Intervention Specialist. He spoke about PCPS attending recruiting fairs over the next few months. Mr. Freeman asked what grade level the math coach and behavioral specialist will focus on. Mr. Tillett advised PCPS will start with one that will work with all levels.
- B. **Financial Update:** Mrs. Tara Woodruff, Executive Director of Finance, advised that Mr. Tillett will give a detailed budget update during the work session following this meeting. She mentioned there will be a public hearing on the budget at the March 15th School Board Regular Meeting.
- C. **Operations Update:** Dr. Brandon Ratliff, Assistant Superintendent for Operations, gave an update on FPAR. He credited PCPS food service employees, specifically Keeley Sullivan and Tina Wolf, for a great review. He discussed corrective actions for breakfast counts, mean components and quantities, food and safety plan, local wellness policy, serve safe certification, civil rights training, and resource management. He gave an update on the middle school renovation.

VI. **PUBLIC COMMENT:** There were none.

VII. **CONSENT AGENDA:**

- A. **Approval of Financial Reports** *(Enclosed)*
- B. **Authorization to Change Appropriation and to Accept and Expend Funds in Accordance with Attached Request** *(Enclosed)*
- C. **Approval of Personnel Action** *(Enclosed)*
- D. **Approval of Minutes for January's Regular Meeting, Two Work Sessions, and Special Meeting** *(Enclosed)*

Mr. Jordan read the Consent Agenda above. Mr. Jordan made a motion, seconded by Mr. Childress, that the Consent Agenda be approved as read.

VOTE: 5:0, 1 Abstention

Mr. Ingram, Aye; Mr. Goodale, Aye; Mr. Freeman, Abstain; Mr. Jordan, Aye; Mr. Childress, Aye; Chair Helsel, Aye

Mr. Freeman advised his abstention was due to not being present at the Special Meeting.

VIII. **OTHER MATTERS FOR CONSIDERATION:**

- A. **Consideration of Approval of Proclamation for National School Breakfast Week and Career and Technical Education Month** *(Enclosed)*

Mr. Jordan read the proclamation for National School Breakfast Week. Mr. Freeman read the proclamation for Career and Technical Education Month.

Mr. Childress made a motion, seconded by Mr. Goodale, that the Consideration of Approval of Proclamation for National School Breakfast Week and Career and Technical Education Month be approved.

VOTE: 6:0

Mr. Ingram, Aye; Mr. Goodale, Aye; Mr. Freeman, Aye; Mr. Jordan, Aye; Mr. Childress, Aye; Chair Helsel, Aye

B. Consideration of Approval of Changes to Local School Wellness Policy 7-5.11 *(Reading File Enclosed)*

Mr. Jordan made a motion, seconded by Mr. Freeman, that the Consideration of Approval of Changes to Local School Wellness Policy 7-5.11 be approved.

VOTE: 6:0

Mr. Ingram, Aye; Mr. Goodale, Aye; Mr. Freeman, Aye; Mr. Jordan, Aye; Mr. Childress, Aye; Chair Helsel, Aye

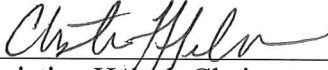
IX. COMMUNICATIONS AND/OR OTHER MATTERS BY SCHOOL BOARD AND/OR SUPERINTENDENT:

- **Mr. Tillett:** He thanked school counselors for School Counselors Week that happened the week prior. He mentioned the need for them now, especially during the pandemic. He thanked administrators for leading this great work.
- **Miss Hatok:** She gave an update on all recent school activities. She thanked the School Board and PEF for grants that were awarded.
- **Mr. Ingram:** He congratulated Isabel for being Senior of the Month, Ms. Sheeler for dedication after many years on the Board, and Mrs. McCay for service to the Board.
- **Mr. Goodale:** He recognized Ms. Sheeler for service to board and community and Mrs. McCay as Clerk of the Board.
- **Mr. Freeman:** He congratulated Isabel on Senior of the Month, Scholastic Bowl team, wrestling team, and swim team for outstanding displays of talent recently at States. He thanked Ms. Sheeler for her dedication and service. He congratulated Mr. Jordan for Vice Chair position and Ms. Helsel for Chair position.
- **Mr. Jordan:** He congratulated Isabel on Senior of the Month. As coach of Grafton High School varsity basketball for thirteen years, he commended the Poquoson atmosphere while competing the night prior.


- **Mr. Childress:** He thanked Ms. Sheeler for dedication to the Board, congratulated Isabel for Senior of the Month, and thanked Food Service for dedication/getting through the survey.
- **Chair Helsel:** She thanked Ms. Sheeler for service to the Board, recognized Ms. Aultman on her upcoming retirement, and thanked her fellow Board Members.

X. MATERIAL FOR BOARD REVIEW: There were none.

XI. ADJOURNMENT: Chair Helsel announced a work session would follow the Board Meeting to discuss the budget update. Chair Helsel adjourned the meeting at 6:43 p.m.



Christina Helsel, Chair



Dustie McCay, Clerk of the Board



Date