

**POQUOSON CITY SCHOOL BOARD MEETING
APRIL 18, 2023 – 6:00 p.m.
CITY OF POQUOSON COUNCIL CHAMBERS**

MINUTES

Present:

Christina Helsel, Chair	Cameron Childress	Christopher Burbage
Timothy Goodale, Vice Chair	Shannon Martin	Arty Tillett, Superintendent
	Cathy Everett	April Firth, Clerk of the Board

- I. **CALL TO ORDER:** Chair Helsel called meeting to order: 6:00 p.m.
- II. **PLEDGE TO THE FLAG, MOMENT OF SILENCE, AND INSPIRATIONAL READING:** Alexis Peshehonoff, a junior at Poquoson High School and Student Representative of the Board, led the Pledge to the Flag and read an inspirational quote.
- III. **ADDITIONS AND/OR MODIFICATIONS TO THE AGENDA:** There were none.
- IV. **RECOGNITIONS:** Kelly Purdie recognized Tyrah Weems as the March Senior of the Month, Alyssa White as the April Senior of the Month and John Siu as the Virginia State Champion K-12 at the US Chess – VA Scholastic Chess Open.
- V. **PRESENTATIONS AND REPORTS:**
 - A. **Superintendent’s Update:** Mr. Tillett gave an update on enrollment projections. He spoke about the population increase and the impact it could have on Poquoson City Schools. He went over the Weldon-Cooper Center of UVA Analysis and what is next for short and long-term solutions.
 - B. **Instruction Update:** Ms. Amber Brown gave an overview of the Proposed Revisions to the Current Accreditation System 2023/24. She also gave updates on Collaborative Leadership Planning, the Carl D. Perkins CTE Grant and the Local Special Education Annual Plan.
 - C. **Financial Update:** Ms. Tracy Spence gave an update on the FY24 Budget.
 - D. **Operations Update:** Dr. Brandon Ratliff spoke about Safety Enhancements at all schools. He also gave an update on Annual Contract Renewals for Custodial and Food Services.
- VI. **PUBLIC COMMENT:** There were none.
- VII. **CONSENT AGENDA:**
 - A. Approval of Financial Reports
 - B. Authorization to Change Appropriation and to Accept and Expend Funds in Accordance with

Attached Request

- C. Approval of Personnel Action
- D. Approval of Minutes for March's Regular Meeting, Work Session, and Closed Meeting
- E. Approval to Authorize the Superintendent to Sign a Contract for Custodial Services with Service Master Commercial Services
- F. Approval to Authorize the Superintendent to Sign a Contract for Food Services with Aramark Educational Services, L.L.C.

Vice Chair Goodale read the Consent Agenda above. Mr. Childress made a motion, seconded by Ms. Everett, that the Consent Agenda be approved as read. Vote was taken.

VOTE: 5:0

Mr. Childress, Aye; Ms. Martin, Abstain; Ms. Everett, Aye; Dr. Burbage, Aye; Vice Chair Goodale, Aye; Chair Helsel, Aye

VIII. OTHER MATTERS FOR CONSIDERATION:

- A. Consideration of Approval of the Special Education Plan, School Year 2023-2024

Ms. Martin made a motion, seconded by Ms. Everett, that the Consideration of Approval of the Special Education Plan, School Year 2023-2024 be approved. Vote was taken.

VOTE: 6:0

Mr. Childress, Aye; Ms. Martin, Aye; Ms. Everett, Aye; Dr. Burbage, Aye; Vice Chair Goodale, Aye; Chair Helsel, Aye

- B. Consideration of Approval of the Perkins Grant, School Year 2023-2024

Vice Chair Goodale made a motion, seconded by Dr. Burbage, that the Consideration of Approval of the Perkins Grant, School Year 2023-2024 be approved. Vote was taken.

VOTE: 6:0

Mr. Childress, Aye; Ms. Martin, Aye; Ms. Everett, Aye; Dr. Burbage, Aye; Vice Chair Goodale, Aye; Chair Helsel, Aye

- B. Consideration of Approval of the Proclamations for Teacher Appreciation Week, School Nutrition Employee Day and School Nurse Appreciation Day be approved.

Dr. Burbage read the Proclamation for Teacher Appreciation Week. Mr. Childress read the Proclamation for School Nutrition Employee Appreciation Day. Ms. Martin read the Proclamation for School Nurse Appreciation Day.

Ms. Martin made a motion, seconded by Ms. Everett, that the Consideration of Approval for the Proclamations for Teacher Appreciation Week, School Nutrition Employee Appreciation Day, and School Nurse Appreciation Day be approved. Vote was taken.

VOTE: 6:0

Mr. Childress, Aye; Ms. Martin, Aye; Ms. Everett, Aye; Dr. Burbage, Aye; Vice Chair Goodale, Aye; Chair Helsel, Aye

IX. COMMUNICATIONS AND/OR OTHER MATTERS BY SCHOOL BOARD AND/OR SUPERINTENDENT:

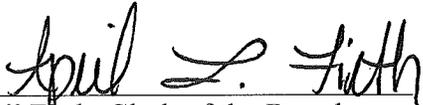
- **Mr. Tillett:** He had nothing further.
- **Miss Peshonoff:** She gave an update on all schools.
- **Mr. Childress:** He stated that he loved to hear about all the activities at each school. He thanked all the teachers, volunteers, PTO, community, and police officers for keeping our kids safe and allowing these activities to take place. You are the ones that help our community and education so thank you.
- **Ms. Martin:** She recognized the students of the months from March and April. They are two fantastic young ladies, and she can't wait to see their futures. They are a great representation of what Poquoson City Schools is capable of doing. She thinks we would be remiss not to recognize the PTO's across the board. She is hearing about some amazing things and we would not be where we are without them. She thanked Dr. Ratliff for his security update. She knows that is very important on our staff's list of things and parents as well. The attention to those things is vital.
- **Ms. Everett:** She thanked all administrators that show up every month. She knows it's hard, but we appreciate you and what you do for the school systems. It's good to see your faces. She showed appreciation to Kelly Purdie for her website updates stating they are awesome. It does not go unnoticed. You are very valuable to us. She stated that Ms. Brown has made a hit with the employees of PCPS, she came in running and we really do appreciate it. She also appreciates Mr. Tillett putting her into that position.
- **Dr. Burbage:** He congratulated the March and April students of the month, Tyrah and Alyssa. He also congratulated John for winning the VA State Chess Champion and the Odyssey of the Mind Team for placing First in the State
- **Vice Chair Goodale:** He echoed sentiments to the students of the month and the building administrators, teachers and students. Best of luck with the AP Exams, SOL's and all of the end of the year exams coming up. He knows they are work and he looks forward to seeing the great results.
- **Chair Helsel:** She agrees with everyone else. She would be remised if she didn't thank Dr. Ratliff for his update on AUD's. She thinks nine is a great start. She believes it would be great to be able to have one at every sporting event. So great start, we have some work to do, but thank you all for everything. We appreciate it very much.

X. **MATERIAL FOR BOARD REVIEW:** There were none.

XI. **ADJOURNMENT:** Chair Helsel adjourned the meeting at 7:00 p.m.



Christina Helsel, Chair



April Firth, Clerk of the Board

5-16-23

Date