



TO: VAFEPA Board Members and Federal Program Coordinators

FROM: Ernestine Scott, VAFEPA Scholarship Co-Chairperson

SUBJECT: **2019 NAFEPA/VAFEPA Scholarship Program**

Virginia Association of Federal Education Program Administrators (VAFEPA) is proud to announce two scholarship opportunities for Virginia students: the VAFEPA state scholarship and the NAFEPA national scholarship. As discussed during our December VAFEPA meeting, Board members from each of our eight regions along with other federal program coordinators are asked to distribute the VAFEPA/NAFEPA scholarship application packet to high schools and other interested persons in their region. The VAFEPA Scholarship Committee will select two applicants to receive the VAFEPA scholarship of \$500.00 each. We will submit the two Virginia scholarship recipients for the NAFEPA scholarships (see attached application). In order to be eligible for the VAFEPA/NAFEPA scholarships, students must be in their senior year, and currently enrolled in a public or charter school in one of our eight regions.

The National Association of Federal Education Program Administrators (NAFEPA) will select four (4) \$2,500.00 scholarship recipients from nationwide applicants (see attached application instructions).

Each application must have the signature of the VAFEPA Board member in their region. The application checklist and space for your signature is on the second page of the application. This step cannot be overlooked. Our state can only submit two applicants for the NAFEPA scholarship. Final judging of all state applicants for the NAFEPA Scholarships will be done at the national level. If a Virginia student is selected to receive one of these scholarships, they will be contacted by the NAFEPA Scholarship committee.

Please distribute the attached application form to eligible and interested persons in your school district. As indicated on the application, the amount of each scholarship will be made payable to the institution of choice, only after a letter is received from the institution verifying the student is enrolled.

The completed application for the student(s) must be submitted by January 16, 2019 to Ernestine Scott electronically at escotto9221@gmail.com or by mail to:

Ernestine H. Scott, VAFEPA Scholarship Committee,
12214 Sylvan Ridge Place
Chesterfield VA 23838

DEADLINE: January 16, 2019 (No extensions will be granted)

If you have any questions regarding this process, please contact Ernestine Scott at (804) 304-7979 or Cheryl Bostick at (804) 780-7791.

Attachments:

- NAFEPA Scholarship Program Outline and Process
- NAFEPA Scholarship Application Form



NAFEPA Scholarship Program

2019

Purpose

The purpose of the scholarship program is to financially support post-secondary education for qualifying seniors or high school graduates attending their first year of college. Two scholarships are for students pursuing degrees in Education. The other two scholarships may be awarded to applicants pursuing degrees in Education or any other field.

Eligibility

High school students who will graduate in 2019 and college freshman who graduated from high school in 2018 are eligible to apply for the NAFEPA scholarship. Candidates will be selected by the NAFEPA affiliate state organization or representative. Each state may select one candidate for the national scholarship program. States with more than 100 members may nominate two candidates.

Selection Process

Scholarship winners will be selected based upon the following criteria:

Criteria	Point Value
1. GPA, based on the applicant's Spring 2018 High School transcript. College freshmen may also submit their most recent College transcript, if applicable.	20 points
2. School or community extracurricular, service, and/or leadership activities and experiences, including leadership positions/roles held (during high school, grades 9-12)	25 points
3. Three letters of recommendation, including a letter from the student's high school principal or administrative designee	25 points
4. A personal essay that is about 350 words or less and reflects proper conventions of writing (See Application Checklist for details on what to include in the personal essay.)	30 points

Scholarship Payment

The full amount of each scholarship will be made payable to the institution of the recipient's choice. It is the responsibility of each scholarship recipient to forward enrollment verification and a tuition invoice from the institution to the NAFEPA scholarship chairperson. Please note that the scholarship is paid directly to the institution.

Application Process

- Applicant:
 - Complete the application and attach all required information.
 - Submit one **(1) original and one (1) copy** of the completed packet to **the STATE NAFEPA REPRESENTATIVE** by ***[Insert state's due date]***.
- Applicant: Mail the application directly to the address below:

[Insert Name of STATE NAFEPA Representative or Organization]

[Address]

[City, State Zip Code]
- Questions? Contact the State NAFEPA Representative at *[insert phone and/or email address]*
- The State NAFEPA representative will forward the state's selected nominee(s) to the NAFEPA Scholarship Committee by February 1, 2019. Applications must be received electronically or postmarked by February 1, 2019.



NAFEPA SCHOLARSHIP APPLICATION

2019

Application Checklist & Signatures

A **completed** NAFEPA Scholarship Application form with **ALL signatures** must include the following attachments. Place a checkmark or "X" to indicate each document is attached.

- One-page personal narrative (typed, about 350 words or less) in which the applicant:
 - Explains the reasons for applying for the scholarship;
 - Describes personal experience with adversity & impact on self
 - Describes an experience when applicant demonstrated leadership skills or qualities and impact on self or others; and
 - Discusses future goals.

- Applicable official high school and/or college transcripts:
 - For High School Seniors: Spring 2018 High School transcript
 - For College Freshman: Spring 2018 High School transcript AND most recent College transcript, if any college coursework has been completed

- Three letters of recommendation
 1. One from the applicant's high school principal or administrative designee (on letterhead)
 2. One from a faculty member or advisor (on letterhead)
 3. One from a non-family member

- High School Students only - **Part 3: Certification of Applicant's HS Completion Status**
(Applicant – Please include the date you would like the principal to return this form to you.)

- Application Checklist with Applicant's Signature.

Signatures:

Applicant: _____ Date: _____

For state selected nominees:

State NAFEPA Representative: _____ Date: _____



NAFEPA SCHOLARSHIP APPLICATION

2019

Part 1: NAFEPA Representative (completed by state representative):

Name of State NAFEPA Representative: _____

State Organization, if applicable: _____

Part 2: Applicant's Information (To be completed by the applicant.)

Last Name: _____ First Name: _____ MI: _____

Student ID Number: _____ Phone: _____

Address: _____ City: _____ State: _____

Email: _____

High School: _____ District: _____

College, if attending: _____

I plan to pursue a degree in: _____

Institutional Preferences		Estimated Tuition and Educational Expenses	Date Accepted (if applicable)
1 st Choice			
2 nd Choice			
3 rd Choice			

Please list the extracurricular and/or service activities in which you actively participated during high school (grades 9-12), either at school or outside of school. Include any leadership positions or roles you might have held with school or community groups or organizations. (Include as an attachment, if preferred.)



NAFEPA SCHOLARSHIP APPLICATION

2019

Part 3: Certification of Applicant's High School Completion Status

Applicant's Name: _____ Student ID Number: _____

To be completed by the High School Principal:

I certify that this student is currently on track to meet the established criteria for obtaining a high school diploma at the conclusion of the 2018-19 school year.

Principal's Signature: _____ Date: _____

Principal's Name (Print): _____

Name of High School: _____ State: _____

School Phone Number: _____

Please return this completed form to the applicant by: _____

(Return date provided by Applicant.)