

**POQUOSON CITY SCHOOL BOARD MEETING**  
**April 16, 2013 – 6:00 P.M.**  
**CITY OF POQUOSON COUNCIL CHAMBERS**

Present: Garry Carter, Chairman  
Robin Sydnor  
Steven Kast  
Gail Whittaker  
Beth Ann Wilson  
David Hux  
Jessy Spencer, Student Representative  
Jennifer Parish, Ed.D., Superintendent  
Amy Colley, Assistant Superintendent  
Patricia McDowell, Clerk of the Board

I. CALL TO ORDER, PLEDGE TO THE FLAG AND INSPIRATIONAL READING.  
Chairman Carter called the meeting to order at 6:00 p.m. Wyatt Biscan, a sophomore at Poquoson High School, led the Pledge and Raj Patel, a senior at PHS, gave the Inspirational message based on a quote by Allen Cohen. He shared how the quote related to his life and to his marketing class at Poquoson High School.

II. STUDENT PRESENTATION. Students from the Sports Entertainment and Recreation Marketing Class at PHS described the process they followed in developing the idea for products for use in everyday life. They designed a phone holder, an ear bud/phone holder, and a projector for the telephone which they then presented to the Advanced Drawing and Design Class who then designed prototypes of the products using the 3-D printer in the Career & Technical Education Department of the high school.

III. ADDITIONS AND/OR MODIFICATIONS TO THE AGENDA. None

IV. RECOGNITIONS.

A. Chairman Carter presented a proclamation to Gail Wojociechowski, in behalf of Stephens Office Supply, on the occasion of the company being named to the VSBA Business Honor Roll.

B. Chairman Carter presented a plaque to David Wiker in recognition of his service to Poquoson City Public Schools while serving nearly five years as the Joint School/Military Liaison Officer.

C. Chairman Carter Presented a plaque to Doug Spruill, and the Drum Majors of the 2012-2013 Islander Band in recognition of being named a Virginia Honor Band.

D. Chairman Carter Presented a plaque to Katherine Hellmann, a senior at Poquoson High School, who has been named Military Youth of the Year by the State Boys/Girls Club.

E. Chairman Carter presented plaques to Kirsten White and Zackary Sever, DECA students, who won their categories at the state level and will be progressing to national competition in California later in April.

V. PRESENTATIONS AND REPORTS

A. Financial Update. Mr. Bill Bowen, Executive Director of Finance, presented an update on health benefits for employees and the transition from Optima to Anthem.

B. Operations Update. Mr. Steve Pappas, Executive Director of Operations, presented an update on the renovation of the dugouts at the softball field at PHS, as well as recent inspections for risk assessment and fire. He also provided information on custodial improvements, food service, and transportation.

C. Instructional Update. Mrs. Amy Colley, Assistant Superintendent for Instruction and Support Services, presented an update on project based learning as well as other activities in our career and technical education classes at our middle and high schools.

VI. CONSENT AGENDA

- A. Approval of Minutes of the March Regular Meeting and Work Session (Enclosed)
- B. Approval of Minutes of March Special Meeting (Enclosed)
- C. Approval of Financial Reports (Enclosed)
- D. Approval to Accept and Expend in Accordance with Request (Enclosed)

Vice Chairman Sydnor read the Consent Agenda above. Mr. Hux made a motion, seconded by Ms. Whittaker, that the Consent Agenda be approved as read. Vote was taken.

VOTE: 6:0

Mr. Hux, Aye; Ms. Wilson, Aye; Ms. Whittaker, Aye; Mr. Kast, Aye; Ms. Sydnor, Aye; Chairman Carter, Aye.

VII. OTHER MATTERS FOR CONSIDERATION.

A. Consideration of Approval of School Calendar for School Year 2013-2014 (Reading File Enclosed). Mr. Kast made a motion, seconded by Ms. Wilson, that the calendar be approved. Vote was taken.

VOTE: 6:0

Mr. Hux, Aye; Ms. Wilson, Aye; Ms. Whittaker, Aye; Mr. Kast, Aye; Ms. Sydnor, Aye; Chairman Carter, Aye.

B. Consideration of Approval to Adjust the Calendar, making May 24, 2013, a school holiday (Reading File Enclosed). Ms. Whittaker made a motion, seconded by Ms. Sydnor, that the adjustment to the calendar be approved. Vote was taken.

VOTE: 6:0

Mr. Hux, Aye; Ms. Wilson, Aye; Ms. Whittaker, Aye; Mr. Kast, Aye; Ms. Sydnor, Aye; Chairman Carter, Aye.

C. Consideration of Approval of the Perkins Grant, School Year 2013-2014 (Reading File Enclosed). Mr. Kast made a motion, seconded by Mr. Hux, that the Perkins Grant application be approved. Vote was taken.

VOTE: 6:0

Mr. Hux, Aye; Ms. Wilson, Aye; Ms. Whittaker, Aye; Mr. Kast, Aye; Ms. Sydnor, Aye; Chairman Carter, Aye.

D. Consideration of Approval of the Special Education Annual Plan (Reading File Enclosed) Ms. Wilson made a motion, seconded by Mr. Kast, that the SPED Annual Plan be approved. Vote was taken.

VOTE: 6:0

Mr. Hux, Aye; Ms. Wilson, Aye; Ms. Whittaker, Aye; Mr. Kast, Aye; Ms. Sydnor, Aye; Chairman Carter, Aye.

E. Consideration of Approval of Proclamations for National School Nurse Day, Teacher Appreciation Week, Military Child Month, and School Nutrition Employee Week (Enclosed). Mr. Hux made a motion, seconded by Ms. Whittaker, that the proclamations be approved. Vote was taken:

VOTE: 6:0

Mr. Hux, Aye; Ms. Wilson, Aye; Ms. Whittaker, Aye; Mr. Kast, Aye; Ms. Sydnor, Aye; Chairman Carter, Aye.

VIII. PUBLIC COMMENT. There was none.

IX. COMMUNICATIONS AND/OR OTHER MATTERS BY SCHOOL BOARD AND/OR SUPERINTENDENT

- Dr. Parish: The City Manager has published his proposed budget and it does contain the additional funding needed by the school division. She expressed her appreciation to both the City Manager and the Mayor for their continued words of support for the schools. She reminded everyone that we are moving into a very busy season in our schools and hopes the students can stay focused as they move into testing. She also indicated that she hopes the community supports our students at many of their year-end activities.

- Ms. Spencer: She gave an update on past and upcoming activities of the schools.

- Mr. Hux: No comment

- Ms. Wilson: She reported that the concert at CNU was incredible. She found the presentation tonight to be very transformative – the students are astounding with their creativity and ingenuity. As this month is poetry month, she closed with a poem “In Praise of Teachers.”

- Ms. Whittaker: She reported on the fund raising program in the schools whereby students, parents, teachers, and other members of the community turn in Farm Fresh receipts, Campbell soup labels and box tops, helps our schools immensely. These items are to be turned in to each of our schools and converted into points or dollars which the schools then use to buy equipment and supplies. The schools are able to select items from a catalog and have purchased many pieces of equipment and other major supplies for the schools such as computers, cameras and gym equipment. She also thanked the volunteers who work in the schools.

- Mr. Kast: He commended the students who did the presentation and pointed out that the two classes which collaborated on the project were provided a wonderful life-learning experience. He also commended the Poquoson Education Foundation in all that they do for the school division. He thanked Poquoson's military families, and thanked the teachers for all that they do in taking care of the children of those families as the moms and/or dads are taking care of us.

- Ms. Sydnor: No comment.

- Chairman Carter: He commended the students of the marketing and technical education classes. He stated that the teachers made the project very real world. He highlighted the band playing at Ferguson Center as wonderful opportunity. He also thanked the teachers for all that they do, pointing out that they continue to rise to the occasion. He also sent thoughts and prayers out to the people in Boston as well as all around the country who had relatives or friends there.

XI. MATERIAL FOR BOARD REVIEW.

The Board was reminded that the City budget documents and a PEF brochure were provided to them.

XII. ADJOURNMENT. Chairman Carter announced that a work session would follow the Board Meeting to discuss the Strategic Plan update and the progress to date of the committee to select the next Student Representative to the Board. There being no further business before the Board, Chairman Carter adjourned the meeting at 7:07p.m.

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Garry W. Carter, Jr., Chairman

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Patricia McDowell, Clerk of the Board

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Date